

Spencer Township Trustee Meeting December 5, 2019

Chairperson of the Board, Shawn P. Valentine called the meeting to order.

Roll Call

Trustee Michael B. Hood	present
Trustee Kristopher Ruhl	present
Trustee Shawn P. Valentine	present

Pledge to the Flag

Minutes

Trustee Hood made a motion to approve the minutes from the October 5, 2019 and October 17, 2019, Trustee Ruhl seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.

Financials

October 2019	Payments	\$18,882.83
	Receipts	\$33,503.99

Fund Balances

General	\$1,098,206.49
Motor Vehicle	\$22,040.34
Gas Tax	\$153,516.65
Fire Fund	\$218,873.74
Permissive Motor	\$119,018.39
Misc. Capital Projects	<u>\$49,524.25</u>
	\$1,661,179.86

November 2019	Payments	\$187,718.92
	Receipts	\$22,576.69

Fund Balances

General	\$1,069,460.35
Motor Vehicle	\$22,414.12
Gas Tax	\$160,419.38
Fire Fund	\$79,460.26
Permissive Motor	\$120,381.36
Misc. Capital	<u>\$49,524.25</u>
	\$1,501,659.72

Trustee Hood made a motion to accept the financials, Trustee Ruhl seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.

Pay the Bills

Trustee Hood made a motion to pay the bills for the month, Trustee Ruhl seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.

Zoning

The zoning report will be attached to the permanent minutes.

Jacob Barnes, zoning consultant, gave the report. There was remediation in a court case. He mentioned on November 14, 2019 he spoke as part of a zoning panel discussion. They discussed how to enforce zoning violations.

8 South Crissey the court rendered a judgment on the property for a zoning violation. The amount was over \$100,000.

Zoning changes (text amendments) were submitted for review.

Trustee Hood made a motion to hold the meeting for the zoning resolution text amendment meeting on December 19, 2019 for Z30-C126, Trustee Ruhl seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.

Port Authority

Thomas Winston, Port Authority, gave a report on the revolving loan fund. He spoke on the partnership between the Township and the Port Authority and the West Winds Industrial Park. The purpose is to drive economic growth he explained. The partnership started in 2018, \$1.5 million dollars was invested into West Winds. Over \$40,000 in has been earned thus far from the \$1.5 million. Those earnings were reinvested into the fund.

So far one loan with Brookwood Landscaping has been awarded.

There are discussions with other businesses for possible loan prospects currently he explained.

Trustee Valentine asked the Board if they were interested in investing additional funds into the fund. There was discussion on the additional investment and Trustee Valentine congratulated Mr. Winston on his promotion as head of the Toledo Lucas County Port Authority. Trustee Valentine spoke on the loan fund over time possibly acting as an endowment fund...we could pull off the interest to use for operational purposes if managed properly.

BZA

No meeting

Road

Tim Bowes, maintenance employee, gave a report on the new truck the Township is in discussions to purchase. Including the upfit, the cost of the truck would be around \$87,000. This 1 truck would replace 2 current trucks the Township owns.

Trustee Ruhl made the motion to purchase the F Ford for \$87,000

Leaf collection is progressing, there is another pick up on December 16, 2019.

A boom lift needs to be leased to clean the gutters on the Town Hall and maintenance building.

The fire truck is still in the maintenance barn. Mr. Bowes asked if the amount of the fire truck should be reduced on Gov deals. The Board decided to reduce the amount. There will be no minimum bid set.

Fire

Fire report was sent by Chief Cousino:

October had 1 fire call and 8 ems calls

November had 2 fire calls and 25 ems calls

JEDZ

No meeting

Correspondence

Buckeye Broadband announced there will be rate increases beginning January 1, 2020.

Public viewing was held on Drennen ditch improvements on December 2, 2019. A public hearing is scheduled for January 14, 2020 at 2:00pm.

Lucas County Semi-Public sewage Treatment Facilities announced their 2020 fees. Type E non-mechanical is \$100 and Type FE non-mechanical -Gov and school is \$50.

Senator Gavarone is supposed to attend the January 2, 2020 Board meeting.

The road work for Raab Road Bridge #264 is complete. A disbursement form was signed by Trustee Valentine in mid-November.

The official certificate of estimated resources was signed by the Lucas County Auditor's Office. The certificate is available for review at the request of the Fiscal Officer's office.

The Lucas Soil and Water Conservation District is requesting a contribution of \$3000 to continue to receive state matching funds. The Board discussed making a donation. Trustee Ruhl made a motion to donate the \$3000, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.

The Township renewed its membership with TMACOG.

The Nature Conservancy donated \$5000 to go towards road, fire and ems services. A thank you letter will be sent.

The Lucas County Health Department conducted an inspection of the Township Hall and the maintenance barn. They recommended installing Distribution box and grade on hall system (concerning the leach field).

The Lucas County Township Association forwarded the final 911 consolidation plan. There will be a LCTA meeting on December 11, 2019 at the Monclova Township Hall if there are any questions.

Trustee Hood asked about the Drennen ditch project. He asked who partnered: The County, the Township and a grant. The residents will not be assessed a cost at this time. Trustee Valentine explained storm water allocation funds are being used.

Old Business

Highway easement resolution and agreement discussed in October 2019 for Meilke Road was signed. Trustee Hood made the motion to accept, Trustee Ruhl seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.
The easement will be signed and notarized

9811 Oak Place Court demolition will take place by Klumm Brothers for \$8200. In the future Spencer township will work with the Lucas County Land Bank. Trustee Ruhl made a motion to

approve, Trustee Valentine seconded. Roll call vote: Trustee Hood: abstain, Trustee Ruhl: yes, Trustee Valentine: yes.

Rena Lancaster's position on the BZA is open. 2 letters of interest were read from Mr. Wayne Hoover for the alternate position and Mr. Tony Bettinger as a full member. Trustee Ruhl made a motion to accept Mr. Bettinger as a member his term would expire December 31, 2023, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.

Trustee Ruhl made a motion to appoint Mr. Hoover, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.

Pat Baum asked for clarification on the positions of the BZA Board.

New Business

The appropriations for 2020 were presented last month. There was discussion and Trustee Hood made a motion to approve the 2020 appropriations, Trustee Ruhl seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.

Buckeye Broadband franchise agreement with Spencer Township will expire at the end of the year, and state law prohibits extension or renewal of the franchise agreement. A video service agreement resolution needs to be passed by the Township. This agreement expires December 29, 2027. Fiscal Officer McDonald read Resolution 2019-12-05 (video service agreement). Trustee Hood made a motion to pass the resolution, Trustee Ruhl seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.

Performance reviews for 2019 will be discussed with the 3 employees of the Township.

Request to attend winter conference in Columbus for Trustees and fiscal officer was approved. Request for road employee Tim Bowes to attend OTA winter conference in Columbus was approved.

Trustee Valentine asked the Board to approve his attendance to the Chamber of Commerce Leadership Conference and cover the \$400 expenses. Trustee Ruhl made the motion to approve, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: abstain.

Trustee Ruhl made a motion to go into executive session to discussion pending litigation at 8:22pm, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.

Trustee Hood made a motion to come out of executive session at 9:13pm, Trustee Ruhl seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.

Open to the Public

Jack Gulvas, resident, asked if the property on Shaffer Road could be rented out. Trustee Valentine informed him the property is not habitable.

Mr. Gulvas asked if the Township visited the Drennen ditch viewing. Trustee Valentine informed him yes, he attended the viewing along with Mr. Anthony Bettinger and all 3 county Commissioners.

Trustee Hood made a motion to adjourn, Trustee Ruhl seconded. Roll call vote: Trustee Hood: yes, Trustee Ruhl: yes, Trustee Valentine: yes.

X

Dawn E. McDonald
Fiscal Officer

X

Shawn P. Valentine
Chair of the Board of Trustees

X

Michael B. Hood
Vice Chair of the Board of Trustees

X

Kristopher C. Ruhl
Trustee