

# SPENCER TOWNSHIP

## VARIANCE/APPEAL APPLICATION

PROPERTY ADDRESS: \_\_\_\_\_  
(city) (state) (zip)

PARCEL # \_\_\_\_\_ PROPERTY ZONED: \_\_\_\_\_

PROPERTY OWNER: \_\_\_\_\_ Phone # \_\_\_\_\_

PROPERTY OWNER'S ADDRESS: \_\_\_\_\_  
(city) (state) (zip)

APPLICANT/AGENT: \_\_\_\_\_ Phone # \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
(city) (state) (zip)

The undersigned, owner(s), lessee(s), and/or agent(s) for the owner(s) of the following described property hereby request a public hearing to consider, on said property in Spencer Township, the following:

VARIANCE/APPEAL REQUESTED: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_  
(Or attach copy)

The undersigned state(s) that this Application is complete with all required documentation, and have addressed in a Letter of Intent, the requirements as indicated below.

Signature of Applicant (s): \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Property Owner (s): \_\_\_\_\_ Date: \_\_\_\_\_

### REQUIREMENTS FOR A VARIANCE REQUEST:

1. Site Plan showing lot(s) and building(s) size, location, standard setbacks, drives, structures, and natural features, and any on site changes associated with the Variance/Appeal Request.
2. Letter of intent explaining the reasons that the variance/appeal should be granted.
3. Completed application and fee.

#### Office Use Only

VA \_\_\_\_\_ Rec'd By \_\_\_\_\_ Date Received \_\_\_\_\_

Fee \$ \_\_\_\_\_  Cash  Check # \_\_\_\_\_ Receipt # \_\_\_\_\_

BZ (date) \_\_\_\_\_  Approved  Denied  Conditions/Reasons (attach)

ZP \_\_\_\_\_ Date Issued \_\_\_\_\_