

SPENCER TOWNSHIP

VARIANCE/APPEAL APPLICATION

PROPERTY ADDRESS: _____
(city) (state) (zip)

PARCEL # _____ PROPERTY ZONED: _____

PROPERTY OWNER: _____ Phone # _____

PROPERTY OWNER'S ADDRESS: _____
(city) (state) (zip)

APPLICANT/AGENT: _____ Phone # _____

ADDRESS: _____
(city) (state) (zip)

The undersigned, owner(s), lessee(s), and/or agent(s) for the owner(s) of the following described property hereby request a public hearing to consider, on said property in Spencer Township, the following:

VARIANCE/APPEAL REQUESTED: _____

LEGAL DESCRIPTION: _____
(Or attach copy)

The undersigned state(s) that this Application is complete with all required documentation, and have addressed in a Letter of Intent, the requirements as indicated below.

Signature of Applicant (s): _____ Date: _____

Signature of Property Owner (s): _____ Date: _____

REQUIREMENTS FOR A VARIANCE REQUEST:

1. Site Plan showing lot(s) and building(s) size, location, standard setbacks, drives, structures, and natural features, and any on site changes associated with the Variance/Appeal Request.
2. Letter of intent explaining the reasons that the variance/appeal should be granted.
3. Completed application and fee.

OFFICE USE ONLY

VA year-month.day# _____ Rec'd By _____ Date Received _____

Fee Paid \$ _____ Cash Check # _____ Receipt # _____

Ad Published (date) _____ Properties Mailing (date) _____ Applicant Regular Certified (date) _____ Sign Posted (date) _____

Decision: Date _____ Approved Denied Conditions/Reasons (attach minutes) cc ZOfc GSheets PDF Property File Sign Removed