

Spencer Township Trustee Meeting

July 19, 2018

Chairperson of the Board, Shawn P. Valentine, called the meeting to order.

Roll Call

The Fiscal Officer was absent

Michael B. Hood	present
Teresa M. Bettinger	present
Shawn P. Valentine	present

Pledge to the Flag

Minutes

Trustee Michael B. Hood made a motion to accept the minutes, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Financials

Bills for the Month

Trustee Hood made a motion to pay the bills for the month, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes

Zoning

Patricia Baum gave the zoning report.

Permits were issued and zoning enforcement occurred during the month. 1 violation was issued to the prosecutor's office in Sylvania.

BZA processes will be sent to the planning commission for possible revision as recommended by Zoning Consultant, Jacob Barnes. The Spencer Township Zoning Commission will review at the August 9, 2018 meeting.

A resolution was read authorizing the Lucas County Prosecutor's office to file an action against the owners of 305 Oak Terrace Blvd (formerly 240 South Meilke

Road) for a zoning violation., Michael Varanese. Ms. Baum read the resolution that is on file in the Zoning Office of Spencer Township.

Trustee Hood made a motion to accept the resolution as read, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes

Trustee Valentine mentioned Bill Harbert from the Planning Commission was asked to move forward with the before mention verbiage for the BZA process.

Trustee Hood asked if the dog kennel was in violation in Oak Grove Estates. The dog kennel is not in violation Pat Baum informed. Trustee Valentine suggested the Health Department be called to conduct an investigation. Resident Michael Hood will make the call.

BZA

No meeting

Road Report

The missing tools mentioned last month was brought up again. Trustee Valentine commented the tools were either misplaced or stolen. He also stated Dean Croskey (Road Superintendent) should have brought this to his supervisor, Pat Baum's attention. At that time, a police report should have also been filed.

Trustee Hood stated he asked how were tools stolen when community service workers should not be left in the building unsupervised. Trustee Bettinger agreed. This matter will be discussed in executive session later Trustee Valentine commented.

Fire

Springfield Fire submitted the report.

JEDZ

No meeting

Correspondence

The OPWC payment confirmation was read for the roadwork Oak Grove and Bemis Lane.

Lucas County Emergency Management services memo was read. The Spencer contribution was \$482.29.

The Schwamberger road project went up for bidding. Gerkin Paving was the least expensive and the Township has to go with the lowest bid. Trustee Bettinger read the resolution 672 for this road project. Trustee Hood made a motion to accept the resolution as read, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Valentine commented Gerkin paving did a poor job for the Township in the past on Frankfort Road. They did not receive payment, but the Township has to go with the lowest bid.

Trustee Bettinger read a bid awarding Gerkin the paving job of Schwamberger Road reclamation project. Trustee Hood made the motion to accept the resolution, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Old Business

There is a delay with the Taft property purchase. Shell Oil has an easement on the property.

New Business

Trustee Bettinger offered the suggestion of Sheilah McAdams, legal advisor, hold classes for our zoning boards to educate them on the Ohio Revised Coded law changes. Trustee Hood made the motion, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Hood made a motion to go into executive session at 7:35 pm to discuss employee matter, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Hood made a motion to come out of executive session, at 8:04pm, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Valentine explained no decisions were made during executive session.

Trustee Valentine explained there had been issues in the past with tracking Dean Croskey's time worked. He also recommended Dean Croskey now work 20 hours per week. The final suggestion was that Dean Croskey should present his supervisor, Pat Baum with a list a projects he plans for the next week so the Township is aware of what he is doing. This could roll over into a quarterly review.

Trustee Hood made the motion that all hourly employees clock in on the Township time clock, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Hood made a motion that Dean Croskey not work over 20 (twenty) hours per week, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Hood made a motion that Dean Croskey present to Pat Baum no later that Friday the previous week of what he plans to complete for the next week, Trustee Bettinger seconded.

This is a measure to monitor that the work that needs to get completed is completed Trustee Valentine explained.

Mrs. Baum will also be bound by clocking in and clocking out Trustee Valentine explained.

Open to the Public

Ron Bettinger, resident, asked if the time clock is working. Trustee Valentine explained if it is not working we can get one that works.

Ray Pawlacyzk, resident asked why we had to select Gerkin. Trustee Bettinger explained Gerkin was the lowest bid and we had to go with them. If we went to court we would not be successful she explained. He also asked about the Raab Road Bridge. The bids are out for the bridge Trustee Bettinger explained.

Kate Roth, resident, asked if ditches would be re done during the Schwamberger Road project. Trustee Valentine explained the ditch banks would be restructured, but there is no guarantee this will alleviate the drainage on Schwamberger Road. She asked if the Township would put up signage to keep people off the service path created during the current Drennen ditch cleaning. Trustee Valentine stated no the Township will not put signs up. He explained he has put his own signs up. He also told Ms. Roth she can call the sheriff.

Jack Gulvas, resident, asked what is being done with the sediment removed from the ditch. Trustee Valentine stated it belonged to the owner of the property.

Ray Pawlacyzk asked about another project that needs addressing. Trustee Valentine reminded him ditch cleaning is not a Township matter.

Pat Baum, Township employee, asked if she could still work from home during her 9 (nine) virtual hours. Trustee Valentine said yes she could. He reminded her the Township realizes her position is very flexible. The Board needs a paper trail for Dean Croskey.

Jack Gulvas informed the parks put a road in on Drennen ditch, Trustee Valentine reminded him the Parks will not let us on their roads.

Trustee Hood made a motion to adjourn, Trustee Bettinger seconded. Roll call vote:
Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.