

Spencer Township Trustee Meeting November 1, 2018

Chairperson of the Board, Shawn P. Valentine called the meeting to order.

Roll Call

Trustee Michael B. Hood	present
Trustee Teresa M. Bettinger	present
Trustee Shawn P. Valentine	present

Pledge to the Flag

Minutes

Trustee Bettinger made a motion to accept the minutes with any necessary corrections, Trustee Valentine seconded. Roll call vote: Trustee Bettinger: yes, Trustee Valentine: yes.

Financials

Receipts: \$17,429.30
Payments: \$18,986.93

Fund Balances

General	\$797,390.18
Motor Vehicle License	\$19,172.38
Gas Tax	\$87,964.82
Fire	\$288,877.49
Permissive Motor Vehicle	\$97,584.94
Miscellaneous Capital	<u>\$36,694.50</u>
Total Fund Balances	\$1,327,684.31

Trustee Bettinger made a motion to accept the financials, Trustee Valentine seconded. Roll call vote: Trustee Bettinger: yes, Trustee Valentine: yes.

Pay the Bills

Trustee Bettinger made a motion to pay the bills, Trustee Valentine seconded. Roll call vote: Trustee Bettinger: yes, Trustee Valentine: yes.

Zoning

Township Administrator, Pat Baum gave the Zoning report.

Permits were issued and three violations were issued. A zoning change for 10900 Shaffer Road, Swanton, Ohio 4358, was submitted to the Plan Commission.

BZA

No meeting

Road

Fire

The fire report year to date was submitted by Chief Cousino.

Correspondence

The Township received a statement of conveyance of homestead property from the Lucas County Auditor for the property purchased at 10900 Shaffer Road, Swanton, Ohio.

Insurance reimbursement was received from OTARMA for equipment the Township no longer owns.

The Township submitted the 2018 revenue budget to the Lucas County Engineer to comply with OPWC requests (funding for road projects).

The Clean Ohio Fund application for open space and riparian corridor preservation is available if the Township wishes to apply. These funds are through OPWC.

The Township received a \$5000 donation from the Nature Conservancy to help with road, ems and fire services.

TMACOG is requesting Spencer Township to appoint a member to the Stormwater Coalition.

The Township received notification from the Lucas County Engineers regarding transfer of roads in the West Winds Industrial

Old Business

The Board reviewed the 2019 Estimate of Revenues. Resolution 1101-2018 was read accepting the rates. Trustee Hood made the motion to pass the resolution, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Resolution 2018-1101B was read. This resolution resolves to carry the fire levy from 05/07/1985 at 0 mills and the fire levy from 11/04/1997 at 0 mills. Trustee Bettinger made a motion to pass the resolution, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

The Township voted last month to switch banks; the Township will now bank with First Federal Bank. The Board signed the necessary paperwork.

Trustee Hood suggested extending dumpster days since the weather has been so bad.

Trustee Hood made a motion to extend dumpster days to include November 30 and December 1, 2018, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

The Board entered executive session at 7:16pm to discuss the purchase of equipment. Trustee Bettinger made the motion, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Hood made a motion to come out of executive session, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

The Board discussed the Freightliner dump truck that Trustee Valentine will negotiate to purchase with Valley Truck Centers.

There will be another Township meeting on November 15, 2018 at 12:00PM.

Chris Ruhl and Mr. Bettinger were thanked for their volunteer hours on installing the sound and security systems.

New Business

Trustee Bettinger made a motion for the Township to bear the expenses of the Trustee Board, Fiscal Officer and Township Administrator to attend the Ohio Township Association Winter Conference in January of 2019, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Valentine submitted a request for the Township to cover the cost and expenses associated with a certification course for inspection and maintenance of

stormwater controls. Trustee Hood made the motion for the Township to bear the expense, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: abstain.

There is a request from Jim Baum for IT work that needs to occur at the Township hall. Mr. Baum is estimating 16 hours @ \$75/hour. Trustee Hood made the motion, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Pat Baum postponed the conference that she was supposed to attend in October and will attend in the spring. Trustee Hood made the motion to pay all expenses in the spring of 2019, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Bettinger made a motion to assign Trustee Valentine as the Spencer Township representative for Stormwater Coalition, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: abstain.

Trustee Bettinger made a motion to go into executive session at 7:34pm to discuss personnel matters, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Bettinger made the motion to come out of executive session at 8:00pm, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Valentine explained hourly employees would now be paid for holidays. Trustee Valentine explained Pat Baum would now earn \$20/hour with possible bonus and a 3% increase yearly based on performance retroactive to October 4, 2018. Trustee Bettinger made the motion, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Valentine explained Dean Croskey, maintenance employee, does not have availability that meets the needs of the Township. Trustee Hood said this has put the Township in a precarious situation with Mr. Croskey's lack of availability.

After discussion, Trustee Hood made a motion to separate employment with Dean Croskey from Spencer Township, Trustee Bettinger seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Bettinger made a motion to list this job in the wants ads in the Key and on Indeed.com, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Hood had to leave the meeting at this time.

Trustee Bettinger made a motion to decommission the old sound equipment and put it on Gov. deals, Trustee Valentine seconded. Roll call vote: Trustee Bettinger: yes, Trustee Valentine: yes.

Trustee Bettinger made a motion to paint the walls of the Township Hall and all of the photos and documents will be removed from the wall, Trustee Valentine seconded. Roll call vote: Trustee Bettinger: yes, Trustee Valentine: yes.

Open to the Public

Kate Roth, resident, asked what the pay is for Trustees and will they collect bonuses. Trustee Valentine explained how the pay is calculated and it is based on the budget. The Trustees will not receive bonuses he stated. She asked if the Township had given bonuses in the past to hourly employees. Trustee Valentine explained possible bonuses will be based on performance and it is an incentive Trustee Bettinger explained. Kate Roth thought the Board was trying to be frugal with spending. Trustee Valentine explained, the Board is trying to be competitive.

Jack Gulvas, resident, asked if the Zoning and BZA rates could be re-evaluated. Trustee Valentine asked him to submit a request in writing. Mr. Gulvas complimented the Township on the repaving of Schwamberger.

Chris Ruhl, resident, asked about Board compensation for JEDZ. Trustee Valentine explained the JEDZ Board does not receive compensation at this time.

Kate Roth asked about the status of a permanent zoning inspector. We have not had any qualified applicants Trustee Valentine explained.

Ray Pawlacyzk, resident, asked if we received anything from Metroparks for fire services. No, we have not Trustee Valentine explained.

Trustee Bettinger made a motion to adjourn, Trustee Valentine seconded. Roll call vote: Trustee Bettinger: yes, Trustee Valentine: yes.

X

Dawn E. McDonald
Fiscal Officer

X

Shawn P. Valentine
Chairperson of the Board of Trustees

X

Michael B. Hood
Vice Chairperson of the Board of Trustees

X

Teresa M. Bettinger
Trustee