

# **Spencer Township Trustee Meeting**

## **Special Meeting**

### **January 16, 2020**

**Roll Call**

<b>Trustee Michael B. Hood</b>	<b>present</b>
<b>Trustee Dean Anderson</b>	<b>present</b>
<b>Trustee Shawn P. Valentine</b>	<b>present</b>

**Pledge to the Flag**

**Solicit Bid for Ditch Cleaning**

The Lucas County Engineer’s Office called, and ads will be placed for the ditch cleaning projects that will take place in the Township. The Township will place the advertisements for bids. Bids will be solicited from Companies the Engineer’s Office has done business with in the past. The bids do not have to be advertised in a newspaper of circulation because of the cost cap. The Engineer’s Office would like the Township to have a special meeting to accept the bids once they are received. The project needs to be finished by the end of March. The Trustees decided special meeting will be held January 30, 2020.

**Approve Township Survey**

Trustee Hood presented a survey that needs approval from the Board. The purpose of the survey is for the residents to prioritize a list of services. Trustee Valentine expressed concern that residents will get the idea that certain services such as natural gas (which is listed on the survey) will be provided by Spencer Township (governmental entity) and not the private companies that offer the services. Trustee Hood stated he is not trying to give residents a false impression, this is just for informational purposes. Trustee Valentine made the motion to mail out the survey to Spencer Township residents, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

**Draft/Send Letter to the Board of Elections**

Trustee Hood offered the opinion that voting in Spencer Township should remain at 330 Oak Terrace Blvd. Trustee Valentine stated the Trustee Board formally sent a letter to the Lucas County Board of Elections requesting the location change to the Township Hall. The Board of Elections conducted a site plan and the Township Hall was deemed fit for a voting location because it is a neutral location and the building is handicap accessible and there are not

multiple uses for the building on election day as there is at the Spencer Neighborhood Center Trustee Valentine offered.

Jacky Dale, Spencer Neighborhood Center Director and resident, stated she has never had complaints of sexual harassment and bullying during elections. She asked if cameras and microphones would be turned off during the election if the Township Hall became the new polling location. Trustee Valentine stated yes they would.

Ms. Dale asked why a police report was never filed and why Trustee Valentine never brought this complaint (harassment) to her knowledge. Trustee Valentine stated people do not feel comfortable voting at the Neighborhood Center. Trustee Valentine feels the Town Hall is a neutral location.

Ms. Dale explained the Neighborhood Center has handicap accessibility along with an over adequate number of parking spaces. Trustee Hood asked Mrs. Dale if workers of the Neighborhood Center park on the road on election day. Ms. Dale stated she will inform the businesses in the building. She also stated a work order has been placed for additional parking lot lighting.

Trustee Anderson feels voting has been there for 30 years, the location is fine once the lighting issue is fixed. Trustee Valentine mention a petition was signed by 60 residents to have the polling location changed.

Trustee Hood reminded Trustee Valentine he initiated the whole voting poll location change. Trustee Valentine expressed he felt that voter suppression was being enacted by ignoring the wishes of 60 residents. Trustee Hood disagreed and stated he felt Trustee Valentine enacted voter suppression by attempting to move the location from a population of people who do not have transportation. There was more discussion on the matter.

Trustee Anderson made a motion for voting in Spencer Township to remain at 330 Oak Terrace Blvd by letter to the Board of Elections, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: no.

### **Streetlight at the Corner of Angola and Crissey**

#### **Security Cameras**

The necessity of the security cameras was brought up. Trustee Hood mentioned the cameras were supposed to be used for security purposes to surveil the parking lot, now there are unnecessary cameras everywhere he stated.

Trustee Anderson asked how the camera system is used. Trustee Valentine explained how the cameras work. Tim Bowes, maintenance Spencer Township, explained how he uses the camera. Mr. Bowes also mentioned there were no power tools in the shop when he started,

and the camera system is a good way to monitor who goes in and out. He feels it is a good asset.

Jim Baum, IT consultant for the Township, explained there are password accessible apps that could be available to the Board. Trustee Anderson did not know if so many cameras were necessary.

Trustee Valentine explained the Township has a history of files, tools and other records coming up missing and the cameras help as a deterrence.

Trustee Anderson asked Pat Baum how the progress of getting the zoning files transferred to digital media was going. She stated she is in process of getting the job done.

Jim Baum mentioned there is no audio being captured on the security cameras, just video.

Trustee Anderson requested the purchase of a broom to be outfitted on the John Deere to help clean up roads in the Industrial Park and other areas where there is flooding and debris that need to be removed. He would also like a berm spreader to be purchased. The Board agreed that Tim Bowes would get pricing on these items.

### **Road Maintenance – Tractor Attachment Brondes Ford Truck**

### **Land Acquisition**

### **Board Appointment – Alternate**

Trustee Hood asked for clarification of a Trustee (Kris Ruhl) sitting on a Board and being a Trustee at the same time. Trustee Valentine explained since there were no meetings of the BZA Board and Mr. Ruhl never resigned from the BZA Board, he was still a member of the BZA Board. Mr. Ruhl still sits as an alternate. Township legal representative Sheilah McAdams validated this Trustee Valentine explained.

Trustee Anderson stated he attended a meeting where Mr. Ruhl was removed once he became a Trustee and another individual replaced the alternate position. Trustee Valentine explained that was done inappropriately. It's not an easy task to remove a Board member.

Trustee Anderson is requesting legal proof from our lawyer and Trustee Hood requested the prosecutor be involved.

### **Township Photos/History**

Trustee Hood asked where are the photos that were on the wall. Trustee Valentine stated packaged and on a shelf in the maintenance barn. Trustee Hood stated the pictures were history and they should go back on the wall since the Township spent so much money on them.

He asked why the pictures were removed. Trustee Valentine stated the Township got new carpeting and the walls were being painted so the pictures were removed. He also stated he felt the pictures were tacky. Trustee Valentine felt the pictures should be donated to the library.

Trustee Anderson felt there were a lot of pictures and the history should be preserved. He feels that every term a person served does not need to go up.

Marilyn Yoder, Holland, Springfield, Spencer Historical Society, stated the pictures were a fabulous work and they were not a detriment to the Township. Trustee Valentine asked if the Holland, Springfield, Spencer Historical Society still existed, Mrs. Yoder stated yes. Mrs. Yoder will check to see if the Historical Society wants the pictures. Spencer Township will also send a letter to see if they would like the pictures.

### **All Incoming/Outgoing Communication**

Trustee Hood stated all incoming and outgoing communication should go through the Fiscal Officer's office. Trustee Anderson agreed, but Trustee Valentine stated Pat Baum should be the intermediary because she is in the office 3 days a week. Zoning and maintenance correspondence will not be sent to the Fiscal Officer.

Trustee Hood stated he is bringing this up because there were 2 pieces a of correspondence not sanctioned by the Board, the post card that went out prior to the last election and the initial letter that went to the Board of Elections. Trustee Valentine clarified that was his personal letter that was sent to the Board. He also stated he was fielding calls from residents, that's why the post card was sent. Trustee Hood stated it should have been Board sanctioned. He was out of the loop as a Trustee. There was more discussion on how correspondence should be sent when a Trustee is sending correspondence personally.

Trustee Anderson made a motion that all incoming and outgoing correspondence, excluding maintenance and zoning correspondence go through the Fiscal Officer, Trustee Valentine seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

### **Land Use Plan**

Trustee Hood asked Jacob Barnes if he received the Spencer Township Land Use Plan, he stated he did receive the Land Use Plan from the planning commission. He also received branding information and proposals from the Fiscal Officer's office. Trustee Valentine asked Mr. Barnes to present an updated Land Use Plan.

### **Zoning Resolution (6-1)**

Trustee Hood asked a question about zoning and the lot size to build a home. There is currently a 3-acre provision for new constructions. There was clarification on what this meant.

## Open to the Public

Trustee Valentine made a motion to adjourn, Trustee Anderson seconded. Roll call vote:  
Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

X

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Dawn E. McDonald  
Fiscal Officer

X

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Michael B. Hood  
Chairperson of the Board of Trustees

X

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Dean Anders  
Vice Chair of the Board of Trustees

X

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Shawn P. Valentine  
Trustee