

Spencer Township Trustee Meeting February 20, 2020

Chair of the Board, Michael B. Hood, called the meeting to order

Roll Call

Trustee Michael B. Hood	present
Trustee J. Dean Anderson	present
Trustee Shawn P. Valentine	present

Pledge to the Flag

Minutes

Minutes from the January 2, 2020 meeting are available. Trustee Valentine made a motion to accept the minutes with any necessary corrections, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Minutes from the January 16, 2020 meeting were made available. Trustee Valentine made a motion to accept the minutes with any necessary corrections, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Financials

Balances as of January 31, 2020

Receipts	\$1,229,965.28
Payments	\$100,599.69

Fund Balances	General Fund	\$1,407,410.07
	Motor Vehicle	\$22,896.03
	Gas Tax	\$167,520.02
	Fire	\$76,460.97

Perm. Motor Vehicle	\$71,256.53
Misc. Special Revenue	\$7,742.50
Misc. Capital Projects	<u>\$51,946.75</u>
	\$1,805,232.87

Trustee Valentine made a motion to accept the financials, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Pay the Bills

Trustee Valentine made a motion to pay the bills for the month, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Executive Session

Trustee Valentine made a motion to go into executive session with Thomas Winston from the Lucas County Port Authority to discuss the revolving loan fund, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Trustee Valentine made a motion to go into executive session to speak with the Township legal advisor regarding the possible purchase of property, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Trustee Valentine made a motion to go into executive session to discuss personnel matters, Trustee Valentine seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Trustee Valentine made a motion to come out of executive session at 8:10pm, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Zoning

Zoning Consultant, Jacob Barnes, gave the report.

The official report is attached with these minutes. Violations were issued ranging from a shed without a permit to unsafe building permits were also issued for the month.

BZA

No meeting

The Lucas County Prosecutor submitted his opinion that Kris Ruhl cannot simultaneously hold the position of member of the Township Board of Zoning Appeals and the Trustee position. When he became a Trustee, he was no longer a member of the BZA. He is not a member now unless he is reappointed by the Board of Trustees.

Road

The bid contracts for the Drennen Ditch Clearing Project and the 2019 Spencer Township Road Improvement Project was reviewed and signed.

The Township received the bridge inspection report from the County Engineer's Office:

Raab Road over Frankfort Ditch	Excellent
Meilke over Drennen Ditch	Fair
Schwamberger over Drennen Ditch	Fair
Degenfelder over Drennen Ditch	Satisfactory
Eber over Drennen Ditch	Very Good

The annual meeting with the Office of the Lucas County Engineer with Spencer Township is scheduled for February 28.

Township highway mileage certification forms were signed by the Trustees. The Township is responsible for 11.450 miles of public road.

Kyle Warner, P.E. from the Lucas County Engineer's submitted his report for the study of a light at the corner of Angola and Crissey. His study found the location

does not justify the installation of street lighting at this time utilizing road funds. 2 crashes occurred from 2015 to 2018.

Fire

Chief Cousino emailed the report for January

Fire	1
EMS	14

Total of 15 calls for the month

JEDZ

4th quarter JEDZ was received

Total	\$271,652.53
Spencer	\$203,739.40
Whitehouse	\$67,913.13

Louis Morgan gave the report. LaTonya Boyd was selected as Chair.

Thomas Winston, President and CEO of the Lucas County Port Authority, gave an overview of the Revolving Loan Fund between Spencer Township and the Lucas County Port Authority.

Trustee Valentine made a motion to add an additional \$200,000 in the revolving loan fund, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

A representative from Habitat for Humanity, Angela Tanaro, gave a presentation on some of the exciting changes with Habitat for Humanity. Their pricing model and income level requirements have changed as well as a program to conduct home improvements.

There is also a prepayment plan they have enacted. This allows the no interest loan to be paid in advance.

Correspondence

Senator Theresa Gavarone sent a letter thanking the Township for letting her attend our January meeting.

The Composting Workshop is set for March 14, 2020. The location is the Spencer Township Hall.

Resident Ms. Meisner sent information on residents wishing to opt out of Toledo Public Schools. She is available to speak to the residents.

Old Business

Jason Grames sent a letter of interest to serve on the Zoning Commission Board.

Alternate, Bill Raczek, requested to become a member of the Zoning Commission Board.

There was conversation on the desire versus zoning knowledge when it comes to serving on a Township Board. Trustee Hood said if there are no willing residents to sign onto the Board we should take who is interested in serving. After conversation Trustee Anderson made a motion to appoint Jason Grames to the Zoning Board, Trustee Valentine seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Rena Lancaster sent a letter requesting to serve on the BZA Board. There is currently no vacancy on the BZA Board for a member, there is room for an alternate at this time.

Trustee Anderson made a motion to put the history/pictures back on the wall, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: no.

There was conversation on the cameras that are positioned at the Township hall in various locations. He feels that everything should go to the motherboard and the trustees be in control.

Trustee Anderson made a motion to remove all cameras but the one entering the Town Hall front door, Dumpster out back and the Town Hall parking lot. Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: no.

Trustee Valentine made a motion to place a light on the pole at the corner of Angola and Crissey, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Trustee Anderson made a motion to amend the original motion for insurance, it would only include full time associates (according to the state regulations) and the trustees and fiscal officer. Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: no.

There was discussion on the full-time maintenance position.

Trustee Valentine stated he feels the entire job posting was a set up. He feels the other 2 trustees knew who they wanted for the position. There was more discussion as to whether or not there would be an interview process for the job.

Trustee Anderson made a motion to hire Dean Croskey effective February 25, 2020. This will be a full-time position working 7am to 3pm, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: no.

Trustee Hood entertained a motion for the Township to drop any lawsuit with the House of Emmanuel and the Joshua Treatment Center.

Commented [MOU1]:

Trustee Valentine gave the history of the zoning usages that were in issue involved with the lawsuit. The facility is a registered treatment facility, they were not zoned that way Trustee Valentine stated.

Trustee Anderson said he is going to agree with the decision the BZA made. Trustee Hood mentioned there were errors made on both sides.

Trustee Hood made the motion for the Township to drop any lawsuit with the House of Emmanuel and the Joshua Treatment Center, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: no.

Trustee Valentine made a motion to go into executive session to discuss employee matters, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Trustee Valentine made a motion to come out of executive session, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

New Business

Trustee Valentine made a motion to have Trustee Anderson oversee the road maintenance department, Trustee Hood seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

There was discussion about the paving needs at the Fire Department.

Open to the Public

Maintenance employee Tim Bowes asked where does the hiring of Dean Croskey leave him. The Board told him he is still a part time employee.

Trustee Valentine made a motion to adjourn, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.