

Spencer Township Trustee Meeting

March 5, 2020

Chairperson of the Board, Michael Hood called the meeting to order

Roll Call

Trustee Michael B. Hood	present
Trustee J. Dean Anderson	present
Trustee Shawn P. Valentine	present

Pledge to the Flag

Minutes

Trustee Valentine made a motion to accept the minutes from the February 20, 2020 and from the February 25, 2020 meeting with any necessary corrections, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Financials

Payments	\$266,466.07
Receipts	\$21,141.59

Fund Balances

General	\$1,182,195.55
Motor Vehicle License	\$23,011.59
Gas Tax	\$171,650.12
Fire	\$75,572.57
Permissive Motor	\$41,045.73
Misc Special Revenue	\$7,742.50
Misc. Capital Projects	<u>\$53,685.25</u>
	\$1,554,903.31

Trustee Valentine made a motion to accept the financials, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Pay the Bill

Trustee Valentine made a motion to pay the bills for the month, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Zoning

Jacob Barnes, zoning consultant, gave the zoning report. Permits were issued along with a site plan review for 0241 West Bancroft for an accessory building. The zoning commission will meet March 12 to discuss.

The zoning codes are finalized and ready for print.

BZA

No meeting

Road

Tim Bowes, road department, gave the road report. The official report will be attached to the final minutes.

2020 inventory was received from Mr. Bowes with an addendum of computer equipment.

Mr. Bowes would like to place decommissioned items from the fire department on Gov Deals.

Bids were presented for a berm chute kit.

A resolution needs to be submitted to Toledo Edison for the installation of a light pole at the corner of Angola and Crissey. The resolution will be written and submitted from the February 20, 2020 meeting.

Mark Gorney, property owner, offered to sign a waiver to put the light pole on the opposite side of the road.

Trustee Anderson made a motion to purchase the stone spreader (berm chute kit), Trustee Valentine seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Trustee Anderson made a motion to purchase a service contract with Ohio CAT for the annual and semi-annual service of the generator at the fire station for \$1650/year, Trustee Valentine seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Fire

Chief Cousino emailed the fire report.

Fire Calls	1
EMS Calls	23

Total Calls 24

JEDZ

LaTonya Boyd, Chair of the JEDZ Board gave the report. Explained what the Boards' intent is. They are looking for community involvement/engagement to promote economic development.

JEDZ meetings were moved to the first Thursday of the month at 6:00pm.

Trustee Anderson made a motion to go into executive session at 7:20pm to discuss a legal matter and possible land acquisition, Trustee Valentine seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Trustee Valentine made a motion to come out of executive session at 8:05pm, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Correspondence

The Auditor of State has begun the biannual financial audit of the Township's records.

IT Consultant for the Township, James Baum, submitted his letter of resignation.

Compost Workshop will be held at the Town Hall on March 14, 2020 at 10:00am.

Survey results were reviewed:

Drainage/ditch cleaning	37
Natural Gas	17
Garbage/Trash Pickup	15
Leaf Pickup	7
Dumpster days	6
Street lights/Energy district	4

Not on survey

Water	4
Cable/Internet	1

Total of 91 respondents

LaKeesha Sullivan was hired as the interim zoning administrative assistant. She has been working with Mr. Barnes.

Old Business

Letters of resignation from Jim Baum and Pat Baum were read. Trustee Valentine thanked them for their service to the Township.

Trustee Hood mentioned Mr. Baum was called to service from his church.

Tran A.K. Boyd submitted a letter of interest for the Zoning Commission Board. Trustee Hood read his letter of intent and resume.

Trustee Valentine commented he seems very qualified.

Trustee Valentine made a motion to appoint Tyran Boyd as an alternate for the Zoning Commission, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

New Business

Trustee Hood reviewed the 2020 CDBG Allocation Program.

Tim Bowes commented on the grade of the asphalt of the Town Hall parking lot. Currently the pavement is too porous. It is not going to last Trustee Anderson commented.

Trustee Valentine explained we were aware of this last fall. We are waiting for their business to start up again for the spring.

After discussion, the Board decided to send a letter from our legal representative to the asphalt company.

After discussion, Trustee Valentine made a motion to hire Dave Simko as the new legal representative for the Township at \$195/hour, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Trustee Valentine made a motion that Sheilah McAdams is no longer the legal representative of the Township, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Open to the Public

LaTonya Boyd, resident, asked if Sheilah McAdams would still cover the JEDZ Board. Trustee Valentine explained it would now be Dave Simko.

Jack Gulvas asked if the voting location would change. Trustee Hood said no it is still held at 330 Oak Terrace.

Ray Pawlaczyk asked if the Board was aware soybean oil is being used instead of petroleum. It is more financially suitable.

X Dawn E. McDonald X Michael B. Hood

Dawn E. McDonald
Fiscal Officer

Michael B. Hood
Chair of the Board of Trustees

X

Dean Anderson
Vice Chair of the Board of Trustees

X

Shawn P. Valentine
Trustee