

Spencer Township Trustee Meeting May 7, 2020

Chairperson of the Board, Michael Hood called the meeting to order

Roll Call

Trustee Michael B. Hood	present
Trustee J. Dean Anderson	present
Trustee Shawn P. Valentine	present

Pledge to the Flag

Minutes

Trustee Valentine made a motion to accept the minutes from the March 5, 2020 meeting, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Financials

Payments for March	\$172,531.00
Receipts for March	\$92,231.00

Fund Balances for March

General	\$1,214,114.36
Motor Vehicle License	\$23,483.21
Gas Tax	\$175,023.75
Fire	\$107,727.59
Permissive Motor	\$42,893.73
Misc Special Revenue	\$7,742.50
Misc. Capital Projects	<u>\$53,685.25</u>
	\$1,624,670.39

Payments for April	\$72,429.95
Receipts for April	\$39,781.38

Fund Balances for April

General	\$1,163,488.84
Motor Vehicle License	\$23,746.60
Gas Tax	\$175,410.17
Road and Bridge	\$405.12

Fire	\$111,791.99
Permissive Motor	\$44,073.98
Misc. Special Revenue	\$7,742.50
Misc. Capital Projects	<u>\$57,315.72</u>
	\$1,583,974.92

Trustee Valentine made a motion to accept the financials, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Pay the Bills

Trustee Valentine made a motion to pay the bills for the past couple month,s Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Zoning

No zoning reports

BZA

No meeting

Road

Tim Bowes, road department, gave the road report. The official report will be attached to the final minutes.

There will be a limit of 4 on the number of tires a resident can bring in for removal during dumpster days.

There was a list of recommended decommissioned items presented to the Trustee Board. Trustee Valentine wanted to make sure the old Town Hall had been gone through to obtain decommissioned items. Trustee Valentine made a motion to decommission the items and put them for sale on Gov Deals, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

There is a drain catch basin estimate attached. Trustee Valentine added the Town Hall will need a new leach field soon. This should be considered before this catch drain basin is considered. Trustee Valentine made a motion to approve the estimate of the drain catch basin, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

An estimate for a list of tools (saw) was submitted. After discussion, Trustee Valentine made a motion to purchase the tools for \$770, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

LED lights are in need at the Fire Station. Trustee Valentine made the motion to make the purchase to not exceed \$900, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

There was also a request to purchase more road patch. Trustee Valentine made the motion to make the purchase for road patch not to exceed \$1200, Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Trustee Anderson made a motion that if any of the Township employees were to fall ill with Covid-19, they need a doctor's note to clear them before they can come back to work, Trustee Valentine seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Fire

Chief Cousino emailed the fire report for March

Fire Calls	4
EMS Calls	22
Total Calls	26

JEDZ

No meeting

Correspondence

The Township received a \$500 check from OTARMA Cares. The use of the funds is left to the discretion of the Township. Dollars were receipted into the general fund.

The Township received \$689.54 from the Ohio Bureau of Workers' Compensation. It is part of the agency's dividend. The Township can spend the funds as it chooses. Dollars were receipted into the general fund.

Since the COVID-19 pandemic occurred, the Lucas County Health Department has provided daily to biweekly updates on the county's numbers concerning infection rates.

The Township received a complaint from the Public Employment Risk Reduction Program (PERRP) that two of our maintenance employees were observed working in an unsafe manner.

The matter was investigated, and information requested by PERRP was sent. The township has had no other correspondence from PERRP to this date.

Trustee Anderson added OSHA was involved and they decided not to further the investigation, because the Township made the correction.

The Lucas County Recorder's Office sent correspondence that all zoning resolutions and amendments must be recorded by the County Recorder.

The Lucas County Auditor sent correspondence they made a \$6.76 mistake on the first half tax bill of 2020 that will be assessed in the second half of 2020.

The Township received correspondence that all permits to sell alcoholic beverages in the Township will expire on June 1, 2020. In order to maintain permit privileges, every permit holder must file a renewal application. If the Township objects, they can request a hearing.

On March 27, 2020, the Township received correspondence from the Springfield Township Fire department that Covid-19 virus exposed fire fighters were quarantined in the Spencer Township Fire House. They were quarantined for 14 days and released with no signs or symptoms of the virus.

Three bids were received to take on the Township website and IT needs. The companies were:

Lawrence Graphics

Pitch Leading Edge Digital

Knight Consulting

This was tabled until the next meeting

The Auditor of State's office is still in the process of the Bi-annual financial audit of the Township's financial books.

Old Business

The plans for the Spencer Township 2020 Road improvement project were reviewed. Trustee Anderson made a motion to approve the plans and permit advertising for the project, Trustee Valentine seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Trustee Valentine made a motion for dumpster days to be moved to May 29 (8am to 4pm) and 30 (8am to 12pm), Trustee Anderson seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Trustee Hood mentioned he would like the Township to resume dumping stone to resident's driveway. The residents would pay for the stone. Trustee Valentine asked if legal counsel had

been consulted because it is Township labor and fuel being used. The matter will be tabled until legal counsel is consulted.

Trustee Hood asked for an update on Drennen ditch. The completion date was supposed to be April 1, 2020. Trustee Valentine asked that a letter be sent to complain of the Weber Company. There work has not been satisfactory. Trustee Anderson made a motion to have Trustee Valentine write a letter to the Engineer's Office, Trustee Valentine seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

Trustee Hood mentioned the Township has a need for a construction consultant for Township projects. A feasibility study needs to be ran on all Township owned properties. Tyran Boyd, resident of Spencer Township, is the owner of Boyd Consulting. He gave a short introduction of his company and the services they offer in construction consulting. Trustee Hood offered the motion to accept the services of Tyran Boyd's company not to exceed \$48,500.

Trustee Valentine stated the Township has access to services from the State at a less expensive cost. There was discussion on the matter. Trustee Valentine will provide information that was shared last year on feasibility studies. Trustee Valentine mentioned we are competing on a small scale against the Port Authority and Land Air.

There was a proposal sent by Mark Gorney, owner of King of the Road Auto Parts. He is offering to sell all property related to 9414 Angola Road for \$500,000 and the corner lot located at Crissey Road and Angola Road formerly known as SPUDS Auto. All other properties on Angola Road, Crissey Road, and Meilke Road would be sold at \$17,500/acre. King of the Road Auto Parts LLC will remove all cars, metals, and materials from properties and cleaning following EPA requirements. There was discussion on the matter. Trustee Valentine recommended the Board meet with Mr. Gorney and his legal counsel.

The Nature Conservancy put a gate up Tim Bowes mentioned. He would like to send a letter that the Township will remove the gate at S. Eber. They cannot block a Township Road. Trustee Valentine made a motion that a dead-end sign will be made and posted.

Trustee Anderson made a motion that the MetroParks make an approach for the entrance of Wire Grass Lake, Trustee Valentine seconded. Roll call vote: Trustee Hood: yes, Trustee Anderson: yes, Trustee Valentine: yes.

X

Dawn E. McDonald
Fiscal Officer

X

Michael B. Hood
Chair of the Board of Trustees

X

Dean Anderson
Vice Chair of the Board of Trustees

X

Shawn P. Valentine
Trustee