

Spencer Township Trustee Meeting October 15, 2020

Chairman of the Board, Michael B. Hood called the meeting to order at 7:02pm.

Roll Call

Trustee Shawn P. Valentine	deployed
Trustee Dean Anderson	present
Trustee Michael B. Hood	present

Pledge to the Flag

Minutes

Trustee Anderson made a motion to accept the minutes from the September 3, 2020 meeting, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Financials

Payments	\$207,441.55
Receipts	\$42,807.87

Fund Balances

General	\$1,223,705.62
Motor Veh.	\$24,464.66
Gas Tax	\$173,053.33
Fire	\$144,261.95
Perm. Motor	\$55,812.55
Misc. Special Revenue	\$8781.18
Misc. Capital Projects	<u>\$59,989.29</u>
	\$1,690,068.58

Trustee Hood questioned the \$1.7 million invested with the Lucas County Port Authority. He stated only 1 business has used the revolving loan fund in the 2 years the fund has been established. Trustee Hood also explained the \$1.7 million will not be part of the revenue budget for 2021 as it has been in the past. Trustee Anderson stated he would like to discuss this with Thomas Winston from the Lucas County Port Authority. Trustee Anderson is also concerned with the risk of the loans the Port is offering with the Township money.

Trustee Hood stated he would like to request \$1.5 million back and leave \$200,000 with the Lucas County Port Authority. After discussion, the Trustees decided to pull \$1 million out of the loan fund with the Lucas County Port Authority. Trustee Anderson made a motion to request \$1,000,000 be returned to Spencer Township from the revolving loan fund, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Trustee Anderson made a motion to accept the financials, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Pay the Bills

Trustee Anderson made a motion to pay the bills for the month, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Zoning Commission

Zoning consultant, Jacob Barnes, gave the zoning report. 1 permit was issued for new self-storage buildings and 1 permit was denied for a variance applied for a proposed porch.

The new owner of the Varanese property reached out to the Township to bring her property up to specifications. Mr. Barnes explained all of the compliance is with the County.

The business survey in Westwinds Industrial Park has been completed. There are 40 businesses in the district. Mr. Barnes is working on a contact listing. There is potential for growth Mr. Barnes expressed at least 8 to 10 businesses.

Trustee Anderson stated he would like to look into changing the acreage requirement for building a home. Mr. Barnes will doublecheck with the Lucas County Health Department.

BZA

Attempted meeting for a training session, but no quorum, meeting will be held on October 22, 2020.

Road

Tim Bowes, maintenance department, gave the road report. Mowing occurred through the month and should be finished for the year.

PERRP violations have been abated as well as all record keeping deficiencies have been satisfied the Fiscal Officer added.

Leaves will be picked up weekly in the estates. We will request a final pickup date at the November meeting.

Dumpster days are scheduled for October 23 and October 24.

Winter equipment will be installed on the trucks.

Estimates for repairs to the storage area at the rear of the maintenance building were submitted. The Beebe Company and D2 Construction were the companies that submitted the bids.

Estimates to paint the fire station was submitted. Vandenk Painting and D2 Construction were the two companies that submitted estimates. Trustee Anderson asked for more estimates since the work will not occur until spring. This matter was tabled.

Request for emergency repair of sinkhole which is being caused by a sewer problem on Oak Hill Court. Resident, Mr. Paul McDonald brought this to the attention of the Road department. The Lucas County Engineers' Office was involved and referred the Township to Innovaliner for the research of the issue and the repair. Innovaliner submitted an estimate for \$3485.

Request to decommission the Bumford Arm mower was submitted, it would then be sold on Gov Deals. A reserve will be placed on the item.

Trustee Hood made a motion to decommission the Bumford, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Trustee Anderson made a motion to put the Bumford on Gov deals for a reserve of \$1,000 and starting at \$500. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Trustee Hood made a motion to have Innovaliner to conduct the repairs on Oak Hill Court, Trustee Anderson seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Trustee Hood made a motion to have the Beebe Company perform the repairs on the maintenance barn for \$4392, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Fire

No fire report submitted

JEDZ

Mr. Tyran Boyd read the report from Chair LaTonya Boyd.

The webpage for JEDZ should be up and running by the November meeting.
The business inventory was received from Jacob Barnes.
Vacant properties in the West Winds will be advertised on the JEDZ webpage.
Currently formulating plan of action for receiving, accepting/declining, processing
Mini-grant and grants offered through JEDZ.

Feasibility

The phase 2 study on the Angola and Crissey property is underway and no problems have occurred as expected. The phase 2 for the Shaffer Road property was tabled last meeting Mr. Boyd explained. He is asking the Township if they would like to proceed. Trustee Anderson wished to keep this matter tabled.

Correspondence

Corona Virus Relief Fund dollars need to be encumbered before November 20, 2020 or be returned to the Lucas County Auditor. The Township currently has \$103,000 in the Fund.

The Board signed a resolution asking the Lucas County Auditor permission to establish the Corona Virus Relief Fund in the Spencer Township accounting system. Trustee Anderson made the motion, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

The Township received an information pamphlet on an air purification system the funds could be used upon.

OTARMA is seeking nominations for its' Board of Directors Election.

The Toledo Regional Chamber of Commerce membership is up for renewal. The cost is \$450. Trustee Anderson made the motion to renew, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

The Lucas Soil and Water Conservation District is asking for a \$3000 donation. Last year we donated \$2,300. Trustee Anderson made a motion to donate \$3000, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

The Lucas County Health Department did their annual inspection and recommended extending the riser to grade to aide with maintenance. This has been completed. They are requesting a riser be installed at the fire department.

Ohio Public Works Commission paperwork for 2019 Spencer Township Road Improvement Project needs to be signed.

A letter from resident, Joyce Sparks was read. She is very pleased with the Township Trustees and the direction it is going. The Trustees thanked her for the very nice compliment.

Old Business

Trustee Hood explained Adam Thomas no longer wanted to purchase the 3 lots in Oak Grove Estates.

Resolution 2020-10-15 was read for the Township to maintain ownership of the 3 lots in Oak Grove Estates. Trustee Anderson made the motion, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Two bids were received one from Klumm Brothers and one from Republic Services for refuse pickup throughout the Township. Trustee Anderson stated there will be no new taxes and no cost to the residents. The new service would start in January. The Township will send out informational sheets informing the Township residents.

New Business

Spencer Township's 2021 estimated revenue was: \$2,304,330. The Lucas County Port Authority currently has \$1,700,000 in the revolving loan fund. Per the biannual financial audit of the Township's accounting records, the \$1.7 million cannot be added to the budget. The Trustees voted to remove \$1,000,000 from the revolving loan fund so the estimated revenue for 2021 will be: \$3,304,330.

Trustee Anderson made a motion to adjourn, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

X

Dawn E. McDonald
Fiscal Officer

X

Michael B. Hood
Chair of the Board of Trustees

X

Dean Anderson
Vice Chair of the Board of Trustees

X

Shawn P. Valentine
Trustee