

SPENCER TOWNSHIP TRUSTEE MEETING

MARCH 4, 2021

Chair of the Board, Michael B. Hood called the meeting to order.

Roll Call

Trustee Shawn P. Valentine	present
Trustee Dean Anderson	present
Trustee Michael B. Hood	present

Pledge to the Flag

Minutes

Trustee Valentine made a motion to accept the minutes from the January 7, 2021 meeting, Trustee Anderson seconded. Roll call vote: Trustee Valentine: yes, Trustee Anderson: yes, Trustee Hood: yes.

Financials

January 2021

Receipts	\$289,098.59
Payments	\$56,173.80

Fund Balances

General	\$1,912,768.78
Motor Vehicle Tax	\$24,180.95
Gas Tax	\$60,565.16
Fire	\$40,087.90
Permissive Motor	\$55,070.89
Corona Virus	\$98.67
Misc. Special Revenue	\$8,781.18
Misc. Capital Projects	<u>\$64,313.80</u>
	\$2,165,867.33

February 2021

Receipts	\$16,382.16
Payments	\$65,974.38

Fund Balances

General	\$1,870,239.51
Motor Vehicle Tax	\$24,523.55
Gas Tax	\$56,633.58
Fire	\$35,103.37
Permissive Motor	\$56,962.89
Corona Virus	\$98.67
Misc. Special Revenue	\$8781.18
Misc. Capital Projects	\$64,375.24
	\$2,116,717.99

Trustee Anderson made a motion to accept the financials for both months, Trustee Valentine seconded. Roll call vote: Trustee Valentine: yes, Trustee Anderson: yes, Trustee Hood: yes.

Pay the Bills

Trustee Valentine made a motion to pay the bills for the month, Trustee Anderson seconded. Roll call vote: Trustee Valentine: yes, Trustee Anderson: yes, Trustee Hood: yes.

Mike Pniewski from the Lucas County Engineer's Office gave a presentation on the cleaning of 10-mile creek. He is petitioning the Board for the maintenance of ditch improvements. Resolution 2021-03-04 was read. Trustee Valentine made a motion to accept the resolution, Trustee Anderson seconded. Roll call vote: Trustee Valentine: yes, Trustee Anderson: yes, Trustee Hood: yes.

Zoning

Jacob Barnes gave the zoning report.

He mentioned the parking resolution advertisement was printed in the local paper and is active.

He mentioned a pole barn permit was denied.

He held a training session for the BZA covering legal obligations and pointers to keep in mind. The meeting was well received. Don Mewhort resigned from the BZA, his resignation letter was read. There is now an opening on the Board as well as an alternate position.

Mr. Barnes also gave an update on his report requested from the JEDZ Board in regards to the companies in the industrial park.

He asked for a motion to have a meeting on March 11, 2021 for a text amendment in the Township zoning, Trustee Anderson made the motion, Trustee Valentine seconded. Roll call vote: Trustee Valentine: yes, Trustee Anderson: yes, Trustee Hood: yes.

A site plan review packet was passed out. It is available to Township residents.

BZA

Road

Trustee Anderson gave the report, it is attached.

Dumpster days are scheduled for April 9 – 10 and October 8 -9. Friday 7am to 3pm and Saturday 8am to Noon. Trustee Valentine made the motion, Trustee Hood seconded. Roll call vote: Trustee Valentine: yes, Trustee Anderson: yes, Trustee Hood: yes.

Edison replaced a down light pole in the Habitat area.

A new computer for the road department was tabled.

The request to satisfy the Lucas County Engineering assistance was rejected, the Trustees will maintain the need of 2 signatures

A virtual meeting with the County Engineer's Office for upcoming projects is scheduled for Friday March 12, 2021, it will be a virtual meeting.

The Lucas County Engineer's Office sent information to petition the Joint Board of Lucas and Fulton County Commissioner to construct and maintain ditch improvements to the Ten Mile Creek/Ottawa River Watershed.

Fire

Fire report was received a total of 26 calls.

JEDZ

James Morgan gave the JEDZ report. It is attached to the minutes.

Trustee Valentine asked if a report was received of the companies in the township operating outside of their original zoning. Mr. Morgan will take this request back to the JEDZ Board.

Feasibility

Mr. Ty Boyd gave a rundown of the Phase 2 study on 614 Crissey Road.

Correspondence

The Township received a refund check for overpayment of real estate taxes for the Shaffer Road property. The County remitted the taxes after payment was received.

Reviewed the newly crafted employee handbook with Jim Walter from the Lucas County Prosecutor's Office. The final version will be available at the April meeting the Fiscal Officer reported.

Lucas County Sheriff submitted a letter informing the Township that beginning January of 2023 they will no longer provide policing services at no cost. The Board wanted to invite Sheriff Navarre out to a meeting. Trustee Valentine stated the Township should reach out and possibly partner with other communities for policing.

The Township received a request for purchase from Kristie Dieter for the property at 10900. They want to dig a pond on the property. The Trustee Board feels this will not be beneficial to the Township.

Old Business

Trustee Hood was looking at the BZA board roster and the terms are out of sync. It is probably from all of the resignation Trustee Hood explained.

The zoning board also has 2 vacancies. Jacky Dale presented a letter of interest to the zoning board. Trustee Valentine asked that vacancy be opened up to the entire township to attract people with construction backgrounds that are more qualified. Trustee Hood stated the vacancies have been open for months. Trustee Valentine feels, Trustees Hood and Anderson are trying to stack the Board with their puppets. Mr. Anderson feels the two existing alternates should be given a chance to be placed on the Board.

Jack Gulvas stated the alternate with the longest tenure normally gets first choice if they would like to be a permanent member.

Trustee Hood's suggestion was to move Ty Boyd from an alternate to a permanent member and reach out to the other alternate. Trustee Anderson feels this matter should be tabled until next meeting.

The need for Board members will be placed on the Township website.

Trustee Hood asked if the Board was ready to act on the purchase of the Mark Gorney property. Trustee Valentine asked what the Townships liability would be in regard to cleaning it up. Trustee Valentine feels Mr. Gorney is swaying on what he wants to sell and what would the schedule of purchase be.

Jacob Barnes mentioned Mr. Gorney has been wavering back and forth.

Trustee Hood recommended sending Mr. Gorney a letter and invite him to executive session.

The Board should be a purchase agreement drafted in the interim. Mr. Barnes will get with Mr. Heban, legal representative.

Paid time off policy for the year was determined for part time hourly employees.

Final payment paperwork was signed for the 2020 Spencer Township Road Improvement Project.

New Business

No new business

Trustee Valentine made a motion to adjourn, Trustee Anderson seconded. Roll call vote: Trustee Anderson: yes, Trustee Valentine: yes, Trustee Hood: yes.

X

Dawn E McDonald
Fiscal Officer

X

Michael B. Hood
Chair of the Board of Trustees

X

Dean Anderson
Vice Chair of the Board of Trustees

X

Shawn P. Valentine
Trustee