

Spencer Township Meeting

July 7, 2022

Chair of the Board, Michael B. Hood called the meeting to order.

Roll Call	Trustee Steve Kester	present
	Trustee Dean Anderson	present
	Trustee Michael Hood	present

Pledge to the Flag

Minutes

Trustee Anderson made a motion to accept the minutes from the June 2, 2022, meeting with any necessary corrections, Trustee Kester seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Financials

Payments	\$51,564.38
Receipts	\$17,085.45

Fund Balances

General	\$2,639,674.78
Motor Vehicle License	\$23,428.21
Gas Tax	\$77,516.48
Road and Bridge	\$38,790.00
Fire	\$55,674.12
Permissive Motor Vehicle	\$59,698.67
American Rescue Plan	\$37,337.00
Misc. Special Revenue	\$8,781.18
Misc. Capital Projects	<u>\$74,260.99</u>
	\$3,015,161.43

Trustee Kester made a motion to accept the financials, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

The Fiscal officer presented the permanent appropriations for the year:

General	\$3,540,158.15
Motor Vehicle License	\$27,867.46
Gas Tax	\$218,810.86
Road and Bridge	\$38,790.00
Fire	\$99,482.77
Permissive Motor Vehicle	\$85,190.88
American Rescue Plan	\$136,411.44
Misc. Special Revenue	\$8,781.18
Misc. Capital Projects	<u>\$73,263.49</u>
	\$4,228,756.23

Trustee Kester moved to pass Resolution 2022-07-07b to accept the permanent appropriations listed above for 2022, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Pay the Bills

Trustee Kester made a motion to pay the bills for the month, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Zoning

Jacob Barnes, Zoning consultant, gave the report.

Zoning change request received for split zoned residential/commercial to all commercial for 9943 Angola road. The Lucas County Plan Commission has been in contact with the applicant and is planning to hear the request at their July 27, 2022, meeting.

Continuing to work on and process violations and work with residents. Our new attorney Jeff Stopar and Jacob Barnes are waiting to receive current court filings.

Violations and permits are attached to the permanent minutes.

TMACOG Summer caucus will be held on August 3, 2022, at Penta County Vocational School. State law makers will be in attendance, and it is a great opportunity to be heard.

Trustee Hood noted Ty Boyd and Tom Razcko needed to be added as full-time zoning Board members to the Zoning Board. Trustee Kester made the motion, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Jacob Barnes asked for executive session to discuss the purchase of property and legal matters with Jeff Stopar, the Trustee Board and Fiscal Officer. Trustee Anderson made the motion, Trustee Kester seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Trustee Kester made a motion to come out of executive session, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Trustee Hood stated no decisions were made in executive session.

BZA

Jacky Dale submitted a letter of request to remain on the BZA Board. Trustee Anderson made a motion to reappoint Ms. Dale, Trustee Kester seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

An educational training BZA meeting was held last month. Some of the members were not present.

JEDZ

Email addresses will be added for the Spencer Township JEDZ members Willis Baucom, Camille Harris, and LaTonya Boyd.

Road

Harding Township had a speed study conducted on Berkey Road. The Lucas County Engineer's office agreed to reduce the speed from 55mph to 50mph. This road is shared by both Townships and a resolution is needed from Spencer Township to reduce the speed. Trustee Kester made a motion to pass resolution 2022-07-07a, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

A revised resolution between Harding and Spencer Township for maintenance and improvements was revisited. The Prosecutor suggested the agreement should have an expiration.

Trustee Kester made the motion to approve the revised five (5) year maintenance and improvement agreement between Harding and Spencer Townships which Harding will be responsible for Harriet and Berkey Roads and Spencer will be responsible for Degenfelder and Schwamberger Roads, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

The Township received the timetable for OPWC projected projects for 2023/2024.

Tim Bowes gave the road report.

Backhoe was delivered and now we are waiting on the broom.

Summer maintenance continues

Estimate for streetlight on the corner of Dorr and Irwin is attached. The estimate from Toledo Edison is \$3,772.28. Trustee Kester made the motion to accept the estimate, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Crack Sealing bids were sought out for repairs on Township Roads. We requested bids from Buck Pavement Restoration and Jennite. Jennite was unable to provide a bid as they are shorthanded and had to turn down the request. Buck Restoration presented a bid for \$28,789.00. There was discussion on if another bid should be sought considering Jennite is one of the most reputable companies performing this type of work and they were not available. Trustee Kester made the motion to accept the bid from Buck Restoration, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

The annual service for the generator at the fire station was submitted by Ohio Cat. The estimated cost of the maintenance is \$1789.00.

The new sign that will be installed at Angola and Crissey will need to be installed before requesting electrical service.

Lucas County Engineer's Office sent a letter that Fulton-Lucas from Sylvania-Metamora to the Michigan State Line, Frankfort Road from Fulton-Lucas to Lathrop and Raab Road from West Central Avenue to West Bancroft have been designated for additional fog sealing to complete the work and it is set up for Monday July 11 during the hours of 7:30am to 4:00pm. A letter was sent to the residents affected.

Fire

27 Calls, they were not broken down into fire and EMS.

Fire station parking lot refurbishment has begun.

Correspondence

The Township was notified by Toledo Edison that if we place anything on an Edison light pole, it must go through a formal approval process to ensure they are safe and legal.

Renewal of the insurance premium from OTARMA was received. The Fiscal Officer met with the agent from Savage McVicker and all the coverages are the same. They recommended a coverage that would replace surety bonds called Faithful Performance Coverage. If the Township should choose this, or any other increased liability limits, the premium would increase from the current amount of \$14,155.00.

The Trustee Board decided to renew the policy with OTARMA.

Tom Hansen (subcontractor of D2 Dodson) is asking for a list of people that the Board would like to have keyless access to the doors.

The Township will receive the second tranche payment of the American Rescue Plan by July 15, 2022. The amount Spencer Township is scheduled to receive is \$99,648.00

A complaint was received regarding the chip sealing that was completed on Irwin Road. Resident Nick Ello made the complaint.

A complaint was received for potential violations, health hazards, environmental hazards and/or concerns for parcels 60-06631, 60-06634, 60-06637 and 60-06641. This complaint was anonymous.

Trustee Anderson stated complaints need to follow the prescribed process.

Old Business

A letter was received from Public Entity Risk Services of Ohio regarding the legal case of Arnold versus Spencer Township. The letter was read and will be attached to the minutes. There was discussion on the matter. Trustee Hood recommended settling this case, Trustee Anderson gave a synopsis of the decisions made by the courts. Trustee Kester did not have any thoughts on the matter.

Trustee Hood reiterated that Mr. Pat Kasson from PERSO needs a response in writing. Trustee Kester made a motion to contact Pat Kasson and have them (PERSO) to start negotiations for a settlement amount, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Trustee Hood and Tim Bowes started passing out applications for natural gas in the Township. Trustee Anderson wanted the residents that did not want it, to be aware it still may run in front of their house.

The Township is still in the fact-finding phase. We are trying to get applications filled out to give the gas company a better idea of how many residents are interested in natural gas.

New Business

Hourly employee leave rates for 2022 and beyond were presented to the Board.
Full Time Employees

Holiday Pay (8) Eight hours of pay will be received for each day:

News Years Day

**Martin Luther King Day
Washington-Lincoln Birthday
Memorial Day
Independence Day
Labor Day
Columbus Day
Veterans' Day
Thanksgiving
Christmas**

Vacation (10) Ten days of pay at (8) eight hours pay within the calendar year. Any unused days will be paid out.

Sick Days (5) five days granted at (8) eight hours of pay per day. Unused days will be paid out.

Personal Day (5) five days granted at (8) eight hours of pay per day. Any unused days will be paid out.

There was discussion that Juneteenth should be added with pay.

Open to the Public

Jack Gulvas, resident, asked about spraying for mosquitoes in the township. The mosquitoes are bad. There was discussion about the County spraying because of the liability with spraying harming insects.

Leslie Gulvas, resident, asked if we could get another Township spray because of all the rain lately. The Board stated they will contact the spraying company.

Leslie mentioned we are in district 42 and there is a primary election August 2, 2022. The Board said this can be added to the website and on the Township sign.

Joyce Sparks gave a report on a vicious dog in the Estates that killed her neighbor's cat.

The Fiscal Officer requested executive session to discuss employee matters and OTARMA recommendations. Trustee Kester made the motion, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Executive session ended at 9:40 pm.

Trustee Kester made a motion to come out of executive session, Trustee Anderson seconded.
Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Trustee Kester made a motion to adjourn, Trustee Anderson seconded. Roll call vote: Trustee
Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

X

Dawn McDonald
Fiscal Officer

X

Michael Hood
Chair of the Board of Trustees

X

Dean Anderson
Vice Chair of the Board of Trustees

X

Steve Kester
Trustee