

Spencer Township Trustee Meeting

October 6, 2022

Chair of the Board, Michael B. Hood called the meeting to order

Roll Call

Trustee Steve A. Kester	present
Trustee Dean Anderson	present
Trustee Michael B. Hood	present

Fiscal Officer McDonald was absent

Pledge to the Flag

Minutes

Trustee Kester made a motion to accept the minutes from both the September 1, 2022, and September 15, 2022, meeting with any necessary corrections, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Financials

Receipts	\$355,684.76
Payments	\$163,384.43

Fund Balances

General	\$2,666,958.13
Motor Vehicle License	\$21,971.68
Gas Tax	\$85,566.88
Road and Bridge	\$60,113.58
Fire	\$82,763.34
Permissive Motor	\$64,859.70
American Rescue Plan	\$136,984.87
Misc. Special Revenue	\$8,781.18
Misc. Capital Projects	<u>\$74,260.99</u>
	\$3,202,260.35

Trustee Kester made a motion to accept the financials with any necessary corrections, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Pay the Bills

Trustee Kester made a motion to pay the bills for the month, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Zoning

Trustee Hood gave the zoning report.

Zoning change request for split zoned RA/C1 to C for 9943 Angola Road request is scheduled for the October Zoning Commission meeting. Trustee Kester made a motion to set a public hearing date of November 3, 2022, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Violations and permits were issued throughout the month. See attached report for specifics.

BZA

No meeting

Road

Tim Bowes gave the road report.

The road department has been working on dipping the Eber Road ditch. The labor will be reimbursed through the MS4 fund.

The County Engineer's Office should be working on surveying the Frankfort Road ditch. The Township will oversee the project and be reimbursed by the County through the MS4 account. There was discussion on the work to be completed.

Trustee Anderson made the motion to accept the bid from Klumm brothers for \$10,150 to dip Frankfort Road ditch from Schwamberger to Degenfelder. This includes removal of debris and culvert replacement as needed stoned and brought to grade. Price for each driveway \$4,117/driveway and not to exceed 3 driveways. If they exceed 3 driveways, they need to contact the Board, the total project is not to exceed \$25,000, Trustee Kester seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

The Township Road striping cost increased by \$546.25. Lucas County is going to do the work. The Board discussed the price increase. The Township can pursue the project or reduce the

scope of work. Trustee Anderson asked why there a change in price. Mr. Bowes explained the County said once the bids were received back there was an increase. After discussion, Trustee Kester made the motion to accept the price increase, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

An estimate for the concrete work to be done at the Fire Station was reviewed. It is to be done in 2 phases. Phase 1 cost was \$41,583.00 and Phase 2 cost was \$49,875.00. Concrete Solutions is the name of the company that submitted the bid. Mr. Bowes mentioned they tried reaching out to other contractors and they did not receive any replies. Trustee Hood asked how long are the prices good for and Trustee Anderson pointed out until 12/19/22. Trustee Kester made the motion to approve the bids, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Mr. Bowes asked permission to decommission old road signs, gas containers and the old surveillance system. The items will be placed on Gov Deals. Trustee Anderson made the motion to approve, Trustee Kester seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Mr. Bowes asked for permission for both he and Dean Croskey to attend the Best Practices for use of road salt. The workshop is October 20, 2022, at the Mott Library. Trustee Kester made the motion, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Fire

Battalion Chief, John Ziehr, gave the fire report.

Rescues	22
Fire	4

He thanked the Board for the parking lot work done at the Fire station.

He explained the continuous training undergoing at the Fire Station.

Trustee Hood asked if the source of the fire in behind Oak Grove Estates had been identified. Chief Ziehr explained that was on private property and not much can be discussed.

Correspondence

Jacob Barnes from Zoning wrote a letter to the Nature Conservancy regarding signs in the Township right of way. The Township asked for them to remove the signs.

OTARMA is seeking nominees for the upcoming Board of Director's.

The Township received the 2nd Quarter JEDZ disbursement

Net Tax Revenue	\$433,858.25
Spencer 75%	\$325,393.69
Whitehouse 25%	\$108,464.56

The Amended letter of arrangement was read from the Auditor of State. The cost of the financial audit increased from \$10,250 to \$11,275.

Trustee Hood mentioned the Board will meet with the Auditor in November to go over their findings.

Old Business

Trustee Hood presented a revised bid for the landscaping around the new Township sign on Crissey and Angola roads.

**Bid 1 was for \$820. It included fill dirt and topsoil and seeding along with fertilization.
Bid 2 was \$2,730 included flagpole, and installation of 1 solar light.
Bid 3 \$2,770 included shrub planting, 2 solar lights installation and mulching. This bid also included trees which Trustee Hood was going to remove. \$6,230 would be the total amount.**

Trustee Kester asked what the height of the shrubs would be because we would not want anything in front of the sign. Trustee Hood stated the shrubs would be on the sides. Trustee Anderson mentioned the Township would have to consider the maintenance of the landscaping. There was discussion.

Trustee Anderson will re-work what is needed on the landscaping because the estimates included labor 3 times. He also mentioned a Company within Spencer Township will donate the shrubbery if the Township decides to go with shrubs.

Trustee Kester thanked Lakeesha Sullivan for her work in reaching out to both Congressman Latta and Kaptur's offices regarding the broadband internet connection. Trustee Kester would also like to send a letter of interest out to the residents regarding broadband internet connection.

New Business

No new business

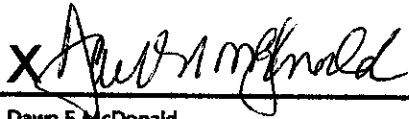
Open to the Public

Cheryl Youngs , resident, asked if anyone has looked at the Spencer Township heading south on Crissey Road because it says Welcome to Spencer when you are leaving the Township. She

suggested drawing a diagram for the landscaping around the Township sign. She asked about progress on the gas lines. The Trustees mentioned there is possible grant opportunities. She asked where the grant is coming from, and the Board was unsure.

Jacky Dale, resident and Director of the Spencer Neighborhood Center, welcomed the public to decorate their trunks and participate in their Trunk or Treat on October 30, 2022. They are accepting donations and offering those who would like to participate to do so.

Trustee Kester made a motion to adjourn, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

X 

Dawn E. McDonald
Fiscal Officer

X

Michael B. Hood
Chair of the Board of Trustees

X

Dean Anderson
Vice Chair of the Board of Trustees

X

Steve A. Kester
Trustee