

# Spencer Township Trustee Meeting

## January 5, 2023

**Call the Meeting to Order**

**Roll Call**

<b>Trustee Steven A. Kester</b>	<b>present</b>
<b>Trustee Dean Anderson</b>	<b>present</b>
<b>Trustee Michael B. Hood</b>	<b>present</b>

Michael B. Hood called the meeting to order

All Trustee Board positions from 2022 were declared vacant.

The meeting was turned over to the Fiscal Officer

The Fiscal Officer entertained a motion for the Chair of the Board.

Trustee Anderson nominated Trustee Hood as the Chair of the Board; Trustee Kester seconded.  
Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

The meeting was turned over to the newly elected Chair of the Board, Michael B. Hood.

Trustee Hood entertained a motion for the Vice Chair of the Board.

Trustee Kester made a motion to nominate Trustee Anderson as the Vice Chair of the Board, Trustee Hood seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Meeting times for 2023 were read as follows:

Spencer Township will hold all meetings at the Township Hall, which is located at 630 North Meilke Road, Holland, Ohio 43528

All Township General meetings will be held the 1<sup>st</sup> Thursday of the month at 7pm (3<sup>rd</sup> Thursday if necessary).

The Zoning Commission will be meeting the 2<sup>nd</sup> Thursday of the month, if necessary, at 7pm.

The Board of Zoning Appeals board will meet the 4<sup>th</sup> Thursday of the month, if necessary, at 7pm.

The Joint Economic Development Zone board will meet the 1<sup>st</sup> Thursday of the month, if necessary, at 6pm.

Trustee Kester made a motion to adopt the above-mentioned meeting times, Trustee Anderson seconded. Roll call vote: Trustee Kester, yes, Trustee Anderson: yes, Trustee Hood: yes.

Trustee Kester made a motion that Trustee Anderson should oversee the Road department, Trustee Hood seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

### **Pledge to the Flag**

### **Minutes**

Trustee Anderson made a motion that minutes from December 1, 2022, and December 15, 2022 be accepted with any necessary corrections, Trustee Kester seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

### **Financials**

<b>Payments</b>	<b>\$56,654.79</b>	
<b>Receipts</b>	<b>\$43,023.39</b>	
<b>General Fund</b>		<b>\$3,405,963.55</b>
<b>Motor Vehicle License Tax</b>		<b>\$20,945.44</b>
<b>Gas Tax</b>		<b>\$93,782.59</b>
<b>Road and Bridge</b>		<b>\$75,113.58</b>
<b>Fire</b>		<b>\$79,698.47</b>
<b>Permissive Motor Vehicle</b>		<b>\$70,109.91</b>
<b>American Rescue Plan</b>		<b>\$136,984.87</b>
<b>Misc. Special Revenue</b>		<b>\$1,038,18</b>
<b>Misc. Capital Projects</b>		<b><u>\$98,419.74</u></b>
		<b>\$3,982,056.33</b>

Trustee Anderson made a motion to accept the financials, Trustee Kester seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

### **Pay the Bills**

Trustee Anderson made a motion to pay the bills, Trustee Kester seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

### **Zoning**

Land Use report was given by Jacob Barnes.

He stated the Land Use Plan is in progress with many local officials and an attorney on the Committee.

5 requests for proposals (RFP) were received. The requests are currently out for review by the subcommittee to approve/decide upon.

Steering committee will meet on January 24, 2023.

He will keep the Board updated monthly. The goal is to have the RFP finalized by the end of this year. The current land use plan is over 25 years old he explained.

Jacob Barnes then moved on to the Zoning report.

Zoning violations were issued this month. The report is available at the Town Hall.

9535 Frankfort a notice was issued for an insecure pool with no permit.

9455 Angola a mobile home is on this property with no permit. The Township is still waiting on a surveyed site plan. A survey was submitted, but the home is not plotted on it. Second survey was recently submitted of an adjacent parcel. Legal action is being pursued.

9875 Angola a final notice was issued for non-permitted use of the property. Legal action is being pursued.

Permits were issued:

2001 Schwamberger permit issued for a new dwelling

620 S. Meilke Road a permit was issued for an accessory building.

9943 Angola the Township is working with the architect and answered several questions about the upcoming site plan review.

10900 Shaffer Road property was demolished and paid for by Spencer Township a couple of years ago. The Township will be reimbursed for some of those funds around \$12,500. The dollars are coming from the Lucas County Land Bank via the State of Ohio.

## **BZA**

A meeting was held on December 22, 2022. An amended variance request was approved for an accessory building projecting in front of the dwelling at 10861 Frankfort Road. A BZA training session was conducted afterwards.

Mr. Harris' term expired at the end of last year. Trustee Hood will reach out to him regarding his interest to continue.

Trustee Anderson made a motion to go into executive session with attorney Jeff Stopar and Jacob Barnes to discuss pending or imminent court action at 7:28pm, Trustee Kester seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Trustee Kester made a motion to come out of executive session at 8:02pm, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

## Road

Tim Bowes gave the road report.

The backhoe is at the dealer getting the broom angle hydraulic circuit installed.

The sides of Degenfelder ditch were cleaned.

5 tons of salt were used in December.

The F450 has been repaired and back in service.

The motion for the repair of the F450 needs to be revised, the work went over by \$137.74 Trustee Kester made a motion to repair the F450 for \$4708.40, Trustee Anderson seconded. Roll vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Township Bridge Inspections was completed by Lucas County and are on file with ODOT:

Raab Bridge over Drennen Ditch	Excellent
Meilke Bridge over Drennen Ditch	Satisfactory
Schwamberger over Drennen	Fair
Degenfelder over Drennen Ditch	Fair
Eber over Drennen	Very Good

The Trustees received the 2023 Drainage Improvement Joint Cooperative Agreement between the Township and the Lucas County Commissioners. This is also known as the MS4 Grant project. The Township can perform drainage projects throughout the Township and be reimbursed up to \$50,000 for the calendar year 2023.

The Joint Agreement was read.

Trustee Anderson made a motion to approve the 2023 drainage improvement agreement between the Board of Spencer Township Trustees and the Lucas County Commissioners, Trustee Kester seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

Trustee Hood asked if load limit signs were permitted in the Township. Mr. Bowes explained traffic can be regulated such as “no through trucks”.

Mr. Bowes mentioned there is a traffic camera on Township property at Bancroft and Crissey.

## **Fire**

Jon Ziehr, Battalion Chief, gave the report.

6 Fire  
14 EMS

The local union donated \$1,500 worth of gifts and gave them to the local underserved individuals in the area. They also participated in shop with a cop.

A national award was received on the use of the Handtevy system used to save the life of a 2-year-old in Springfield Township.

Training was conducted on documentation.

Different number units have been at the Fire Station lately. It is due to servicing of equipment issues and the use of backup equipment.

## **JEDZ**

The business inventory is in process Mr. Barnes informed the Board.

## **Correspondence**

The Township received a notice of change in tax value for the property at 10900 Shaffer Road.

The old assessed value was \$62,860.

The new assessed value is \$45,150

Republic Services informed the Township due to increasing costs, they must pass on a 7% increase to the base disposal rate.

## **Old Business**

Trustee Anderson stated the concrete work at the fire department needs to be revisited. The matter will be tabled until spring. It will not be conducted in 2 phases. They want to disrupt the area for the least amount of time. Trustee Anderson mentioned this will be advertised in a local newspaper of general circulation. Trustee Anderson made a motion to table the concrete

work at the fire station, Trustee Kester seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

**New Business**

Trustee Hood mentioned he would like to conduct evaluations with the hourly employees at the February meeting in executive session.

Trustee Anderson would like to reach out to D2 construction to get a bid to add a door buzzer and camera for the front door of the Town Hall.

Trustee Anderson asked about disposition of the old historic Jeeps the Township currently owns. There are 3 Jeeps formerly known as brush buggies. The Board will consider future uses for the Jeeps.

Trustee Kester wants to investigate a possible counter for the zoning office. He will investigate bids.

**Open to the Public**

Jack Gulvas, resident, thanked Keesha Sullivan for making the sign more visible in the daytime. Mr. Gulvas mentioned our Metroparks received national recognition.

Trustee Kester made a motion to adjourn, Trustee Anderson seconded. Roll call vote: Trustee Kester: yes, Trustee Anderson: yes, Trustee Hood: yes.

X

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Dawn McDonald  
Fiscal Officer

X

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Michael B. Hood  
Chair of the Board of Trustees

X

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Dean Anderson  
Vice Chair of the Board of Trustees

X

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Steven A. Kester  
Trustee