

# Spencer Township Trustee Meeting

## March 2, 2023

Chair of the Board, Michael B. Hood, called the meeting to order.

### Roll Call

Trustee Steve A. Kester	absent
Trustee Dean Anderson	present
Trustee Michael B. Hood	present

### Pledge to the Flag

### Minutes

Trustee Anderson made a motion to accept the minutes from the February 2, 2023, meeting with any necessary corrections, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

### Financials

Receipts	\$220,377.71
Payments	\$67,335.06

### Fund Balances

General Fund	\$2,500,875.32
Motor Vehicle	\$21,736.11
Gas Tax	\$88,960.41
Road and Bridge	\$75,113.58
Fire	\$75,258.84
Permissive Motor Vehicle	\$74,173.97
American Rescue Plan	\$136,984.87
Misc. Special Revenue	\$1,038.18
Misc. Capital Projects	\$98,419.74
Revolving Loan Fund	<u>\$905,796.59</u>
	\$3,978,357.61

Trustee Anderson made a motion to accept the financials, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

## **Pay the Bills**

Trustee Anderson made a motion to pay the bills for the month, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

## **Zoning**

Jacob Barnes, Zoning Inspector, gave the report.

The zoning department is keeping a close eye on the 2001 Schwamberger Road property. He is requesting drone footage of the property. Plans were modified to add an attached garage. Permit was updated and re-issued.

Mr. Barnes gave an overview of the Land Use meeting from this past Tuesday. Reveille gave a comprehensive plan update.

Mr. Barnes requested a meeting in executive session to discuss pending litigation.

Trustee Anderson made a motion to go into executive session at 7:15pm to discuss with the Township's attorney, Lakeesha Sullivan, and the Fiscal Officer, regarding matters that are the subject of pending or imminent court action, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Trustee Anderson made a motion to come out of executive session at 7:42pm, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

## **BZA**

No meeting

## **Road**

Tim Bowes gave the road report.

The water is flowing well on Degenfelder, it has not flooded with all the current rain we have had Mr. Bowes explained.

Klumm Brothers will be scheduling the demolition at 9360 Frankfort Road.

2 estimates were received for lighting at the new sign on the corner of Angola and Crissey Roads. There was discussion about the cosmetic look of the electrical box that would be present. Mr. Bowes will reach back out to the companies (Brint Electric Inc. and D2 Dodson).

Trustee Anderson asked about the status of the ditches on Schwamberger Road. Mr. Bowes mentioned they cleared those ditches today and did not see any apparent blockages.

The annual meeting with the Lucas County Engineer to discuss possible upcoming road projects is scheduled for March 16, 2023, at 9:15am.

Dean Croskey and Tim Bowes will attend the upcoming 2023 Spring Excavator Seminar.

## **Fire**

Chief Cousino from Springfield Township emailed the fire report.

Andrew Sauder from Springfield Township Fire gave the report.

12	EMS
4	Fire
16	Total

Indoor training was conducted throughout February at the fire department.

An equipment review was conducted along with Monclova Township.

The yearly invoice for Springfield Township's share of utilities at the fire station was presented to Springfield Township.

## **JEDZ**

There was a JEDZ meeting today. They had a reorganization meeting.

Camille Harris was voted as the Chair of the JEDZ Board. They will meet again in April.

Jacob Barnes presented the JEDZ business spreadsheet. There are new businesses in Westwinds. This business inventory will be conducted every 6 months.

4<sup>th</sup> quarter JEDZ distribution was received from Whitehouse:

Spencer	\$195,696.29
Whitehouse	<u>\$65,232.10</u>
Total	\$260,928.39

Spencer Township contributed \$48,924 of their share to the Lucas County Revolving Loan Fund.

## **Correspondence**

The City of Toledo Department of Public Utilities is in the process of upgrading water meters in the area. Affected residents will be sent notification letters.

Franchise fees were received from Charter Communication.

The official Amended Certificate of Estimated Resources was received from the Lucas County Auditor's office.

The fully executed copy of the 2023 Drainage Improvement Project was received.

### **Old Business**

From the 12/01/2022 meeting, Resolution 2022-12-01 (Frankfort Roadside Ditch Cleaning Project) should have been resolved as Resolution 2022-12-03. Trustee Anderson made a motion to rename the resolution to 2022-12-03, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

### **New Business**

No new business

### **Open to the Public**

Jack Gulvas, resident, mentioned Trumpeter Swans are migrating through the area. They are resting at Dorr and Raab.

Trustee Anderson made a motion to go into executive session to discuss employee compensation and conduct the evaluation of Dean Croskey at 8:04pm, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Trustee Anderson made a motion to come out of executive session at 8:50pm, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Trustee Hood explained evaluations have been completed for all hourly employees.

There was discussion regarding the amount of the annual increase. Trustee Anderson made a motion to increase their salaries considering the current inflation our economy is experiencing.

After further discussion, Trustee Anderson made a motion to increase the monthly pay of the Zoning Inspector by \$300/month, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Trustee Anderson thanked the employees for their hard work and dedication.

Trustee Hood mentioned he appreciates the working relationship between the employees and spoke about the efficiency of Ms. Sullivan and Mr. Barnes especially regarding their work with the Land Use Committee.

Trustee Anderson made a motion to give all hourly employees an 8% cost of living pay increase, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

Trustee Anderson made a motion to adjourn, Trustee Hood seconded. Roll call vote: Trustee Anderson: yes, Trustee Hood: yes.

X

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Dawn McDonald  
Fiscal Officer

X

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Michael B. Hood  
Chair of the Board of Trustees

X

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Dean Anderson  
Vice Chair of the Board of Trustees

X

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Steven A. Kester  
Trustee