

Spencer Township Trustee Meeting

April 6, 2023

Vice Chair of the Board, Trustee Dean Anderson, called the meeting to order.

Roll Call

Trustee Steven A. Kester	present
Trustee Dean Anderson	present
Trustee Michael B. Hood	absent

Pledge to the Flag

Minutes

Trustee Kester made a motion to accept the minutes from the March 2, 2023, meeting with any necessary corrections, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

Financials

Receipts	\$121,778.76
Payments	\$69,509.50

Fund Balances

General	\$2,505,156.75
Motor Vehicle License	\$22,319.57
Gas Tax	\$86,826.20
Road and Bridge	\$85,763.58
Fire	\$112,210.16
Permissive Motor Vehicle	\$76,111.23
American Rescue Plan	\$136,984.87
Misc. Special Revenue	\$1,038.18
Misc. Capital Projects	<u>\$98,419.74</u>
	\$3,124,830.28

Trustee Kester made a motion to accept the financials, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

Pay the Bills

Trustee Kester made a motion to pay the bills for the month, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

Zoning

Zoning Inspector, Jacob Barnes, gave the report.

Permits were issued for the month.

Land Use survey was created by Reveille and Trustee Hood would like this sent to all residents. There was discussion about the survey and what information it would collect. Trustee Kester made the motion to mail the Land Use Survey to all residents, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

Mr. Barnes investigated the situation at the end of Oak Shadow Court along with the maintenance department regarding the barrels.

Submitted information to the Land Bank for reimbursement for structure demo.

BZA Report

No meeting

Road

Tim Bowes gave the road report.

Regarding the barrels and tires that were found at 209 Meilke Road (Lucas County Property at the end of Oak Shadow Court), the tires were removed immediately by Spencer Township.

Ohio EPA will remove drums they feel should be removed due to the contents inside. The EPA informed us this should happen next week.

The Township is monitoring the removal of the rest of the barrels by Lucas County.

Demolition at 9360 Frankford Road has been scheduled for April 24, 2023.

2.5 ton of road salt was used in March.

Bids for crack sealing for the Township roads were received by 2 different companies. The scope of work was the same for all the bids received.

GT Contracting LLC came in at \$26,300.
Buck Pavement Restoration LLC came in at \$18,200.

Trustee Kester made a motion to approve the bid made by Buck Pavement Restoration, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

Bids were received for lighting around the flagpole at the corner of Angola and Crissey Roads. Trustee Anderson explained the solar lighting that was installed was not sufficient.

3 bids were received all with the same scope of work.

D2 Dodson came in at \$6,237.
KS Buckeye Maintenance, LLC came in at \$7,300.
Brint Electric Inc. came in at \$6,090.

There was discussion.

Trustee Kester made a motion to accept the bid by Brint Electric, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

The Township is in the process of getting estimates for sealing and striping the Town Hall parking lot and installing parking blocks at the parking spaces that face the building.

The Township is also in the process of getting quotes for lawn care at the Township Hall.

Fire

Battalion Chief Butler gave the report.

14 EMS
3 Fire
17 Total

JEDZ

Trustee Hood previously submitted a request to appoint Sonia Green to the JEDZ Board.

She presented her resume and gave the Board an overview of her experience.

She is currently a member of the Spencer Township Land Use Committee.

Trustee Kester made a motion to appoint Sonia Green to the JEDZ Board, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

Correspondence

The Lucas County Township Association annual meeting will be held on April 13, 2023.

Trustees Anderson and Kester will attend. Trustee Kester made a motion for the Township to pay the expenses, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

Dean Croskey submitted renewal information for his notary license. He is requesting reimbursement as his services have used by the Township over the past couple of years. He also stated the Township paid his renewal fees in the past.

Trustee Kester made a motion to pay the renewal fees not to exceed \$75, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

Old Business

The Joint Cooperative Agreement between Spencer Township and Lucas County for Whitehouse Spencer Road and Old State Line Road resurfacing was received by the County Engineer's office. The Cooperative Agreement was read.

Trustee Kester made a motion to approve the agreement, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

Rose Pest Solutions notified the Township they are increasing the charge of their monthly services by \$6/ month. Trustee Kester made a motion to approve the increase in services, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

The concrete work needed at the Fire Station was put out for bid as discussed at a previous Township meeting and published in the Toledo Blade. Bids were to be mailed to the Township post office box and opened on 04/06/2023 at the Township meeting.

2 bids were received from the PO box and 2 were hand delivered in person to the Township Hall. The 2 that were hand delivered to the Township Hall were not taken into consideration.

The sealed bids were opened by the Fiscal Officer and the Trustees reviewed them to ensure both bids met the required scope of work.

Midwest Contracting's bid came in at \$77,750.00, and Quinn Concrete, Inc. came in at \$72,900.

Once again, the Board reviewed the scope of work and Trustee Kester made a motion to award the project to Quinn Concrete, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

We received authorization from the parks and pipeline company to mow the ditches adjacent to Drennen ditch in their possession. The ditches are along Drennen ditch along Eber Road and Frankfort Road.

Trustee Kester met with Jeff Shook, Buckeye Cable and Peter Vaugh, State of Ohio, to discuss the broadband internet accessibility in Spencer Township. More information to come as the information the State of Ohio used to determine our possible funding said the internet access was excellent in Spencer Township.

New Business

Laurie Manning from the Ohio Plan reached out to the Township to see if the Township would like a quote regarding liability and property insurance for the Township. The Trustees discussed this and said it would probably be best for her to come to the May Township meeting.

D2 Dodson submitted a bid to supply and install the heat exchanger on the furnace at the Fire Station for \$1,187. Trustee Kester made a motion to accept the bid, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

Received a bid from Wettle Corp to take down, re-cover and install 1 wrap around convex style awning. This was tabled until the May meeting.

Open to the Public

Jack Gulvas, resident, informed all the Trumpeter Swans have left the Township.

Trustee Kester made a motion to adjourn, Trustee Anderson seconded. Roll call vote: Trustee: Kester: yes, Trustee Anderson: yes.

X

Dawn E McDonald
Fiscal Officer

X

Dean Anderson
Vice Chair of the Board of Trustees

X

Steve Kester
Trustee

X

Michael B. Hood
Chair of the Board of Trustees