

# Spencer Township JEDZ Meeting July 14, 2022

Chair LaTonya Boyd called meeting to order at 1803.

## Roll Call

LaTonya Boyd	Present
Robert Keogh	Present
Mike Walters	Present
Leroy Ryerson	Absent
Willis Baucom	Present
Camille Harris	Present

## Approval of Minutes –

Motion to approve meeting minutes from 8 April 22 made by Mike Walters.  
Motion seconded by Camille Harris.

Roll Call:	LaTonya Boyd	Yes
	Robert Keogh	Yes
	Mike Walters	Yes
	Willis Baucom	Yes
	Camille Harris	Yes

So moved. Meeting minutes from 8 April 22 have been approved.

**Financial Report** – Robert Keogh provided a copy of a letter from the Tax Commissioner, Tiffany L. Bachman, requesting a third and final payment for the 2021 tax year to Designetics per the Job Creation Mini-Grant agreement. The Board has agreed to await receipt of said documentation of contract verifying grant amount prior to approval; vote to approve installment is tabled at this time.

Gross tax revenue: \$439,410.31. Board approved expenses totaled \$4,162 which was the premium paid for JEDZ insurance policy. Grand total distributions to date: \$10,980,444.74

## Other Business –

Website Updates: New members Willis Baucom and Camille Harris' bios have been posted to the website; old members have been removed. Any updates to the website can be accomplished through Spencer Twp.'s content manager Dan Lawrence. Please send changes to Chair to forward to content manager.

Recording Secretary: The Board is in need of someone to transcribe the meeting minutes to be posted to the website. Audio meeting minutes are recorded via audio and uploaded to the site per Spencer Twp.'s Administrator LaKeesha Sullivan. The typed notes will be uploaded to the site and no further hard copies will be dispersed moving forward.

Email Addresses: Looking to acquire email address specific to JEDZ Board. Chair has spoken to Dawn McDonald, Spencer Twp.'s Fiscal Officer, to see how to get this accomplished. Email addresses were created using Spencer Twp.'s Domain for the Spencer Twp. JEDZ members only. Email activation links were sent to Chair from Ms. McDonald, but have not been activated. To avoid any financial conflict between Spencer Twp. and Whitehouse Village, Chair proposed to create an entirely new domain solely for JEDZ with JEDZ funds to be utilized to acquire domain.

Motion to acquire JEDZ Board private email domain made by Willis Baucom.  
Motion seconded by Camille Harris.

Roll Call:	LaTonya Boyd	Yes
	Robert Keogh	Yes
	Mike Walters	Yes
	Willis Baucom	Yes
	Camille Harris	Yes

So moved. We will move forward acquiring a private email domain for JEDZ Board members.

Motion to spearhead acquiring private email domain made by Mike Walters.  
Motion seconded by Camille Harris.

Roll Call:	LaTonya Boyd	Yes
	Robert Keogh	Yes
	Mike Walters	Yes
	Willis Baucom	Yes
	Camille Harris	Yes

So moved. Mike Walters will spearhead acquiring a private email domain for JEDZ Board members.

Strategic Plan: Maximize JEDZ Board with a Strategic Plan in alignment with Spencer Twp. and Village of Whitehouse. An email was sent to the Spencer Twp. Trustees per Chair requesting a copy of Spencer Twp.'s Master Plan; there has been no response to date. Whitehouse members have been petitioned to do the same by providing their Master Plan in order for the JEDZ Board to be in alignment with both the overall goals of Spencer Twp. and Whitehouse Village. Upon a clear understanding of both Master Plans, the JEDZ Board can create a Strategic Plan with

Strategic Goals in support of both Master Plans. We want to set goals and meet them as a Board.

Audit Committee: According to JEDZ bylaws, we need to create an Audit Committee. The committee consists of three (3) members from the JEDZ Board. This is an action item. We voted on the audit committee in the past, but lost two (2) members. Mike Walters still remains on the audit committee so we need two (2) more members.

Signage Committee: Camille Harris mentioned getting directional signs throughout Spencer Twp.; Camille has agreed to spearhead this effort.

Insurance/Lawsuit: Last meeting we voted on the purchase of a new insurance policy and paying the premium. Chair received a call from the insurance company and we do currently have insurance. Our financial report reflects the premium of \$4,162.00 has been paid. Our insurer is wanting the Board to “get things moving” with the lawsuit because they have come out of \$5,000 thus far. Atty. Bahret’s sent a letter to the Board dated 31 May 22 informing the Board of the following:

“You might recall that West Bend Insurance Company retained me to represent the JEDZ Board and the individual Trustees in the suit filed by Mr. Barnaby. I am now told that Barnaby intends to assign his claims to Shawn Valentine. Recently I took Valentine’s deposition. As it turns out, Valentine is not looking for money. He basically wants a public admission that when you held a couple of meetings where the public did not have the ability to attend, it was wrong and you regret it. In other words, he is looking for a public apology and then the suit would be dismissed. The apology could be as simply as posting it on your website. Let me know if that is something you would be willing to consider.”

Mike Walters suggested the Board apologize for the public not being able to find the posted information/inconvenience. We’re not regretting that we did something wrong. There was legal counsel in attendance at both JEDZ meetings held via conference call. Chair has agreed to contact our legal representation to see how to move forward with the lawsuit.

The Board has agreed to get clarification of what this “public apology” would all entail. JEDZ meetings are publicly posted on the website and the information board outside Spencer Twp. Townhall.

Meeting opened to public. No public was in attendance. Mike Walters asked “Do we need to update our Westwind’s Inventory every year?” Mike Walters will follow up with Jacob Barnes to see when the next update should be performed. If we’ve already paid for the inventory updates, Jacob Barnes is ok to go ahead and perform it, but if we will be charged extra assessments, we will vote at next meeting.

Next Meeting: Thursday, October 6, 2022 at 6pm at Spencer Townhall on Meilke Rd.

Motion to adjourn meeting made by Mike Walters  
Motion seconded by Bob Keogh.

Roll Call:	LaTonya Boyd	Yes
	Robert Keogh	Yes
	Mike Walters	Yes
	Willis Baucom	Yes
	Camille Harris	Yes

So moved, meeting adjourned at 1838.